



# Rocky Mountain Section Council of AIAA

## Committee Meeting Agenda

June 8, 2023

### Chair - Opening/Welcome/Section Chair Remarks – Marshall Lee (Alexandra Dukes)

Marshall called meeting to order at 18:15pm

- Welcome to new 2023-24 Council
- Thank you note to outgoing Council (Chair, Secretary, Director of Engagement & Outreach)
- Introductions of newly elected officers & current council members
- Perspectives and Goals for the Program Year

### Vice Chair Reports – Kristie Farley (Marshall Lee)

- **ACTION: Marshall** Priorities: 1) Honors & Awards – Marshall will come up with a plan. Nominations should be done in the Fall.

### Secretary – Ciprian Dumitrache (Kathleen Pirazzi)

- Council monthly meeting time/week for 2023-24 – (Thursday of the 3<sup>rd</sup> week)
- Support for on-site meetings
  - **ACTION: Alexandra** will continue to support with technology side (projector, screen etc)
  - **ACTION: Chris** will help to set-up next meeting in Louisville
- Plans to fill in the TBDS on committees
  - Kathleen suggested: reach back to those who didn't get elected to enlist in some of the TBDS for the section committees.
- Discuss Zoom-RM (expires in Sept '23) – We switch to the Zoom Natl. account (if we run into overbooking we will reconsider renewing our section's zoom)
  - **ACTION: Kathleen** will send me the passcodes to the Zoom

### Treasure – Taylor Lily

- **ACTION: Marshall** to reach out to Taylor to set-up a meeting to go over the finances and future budget (before end of July)
- Treasure report summary

### Section Committee Reports

**Membership Outreach Director:** Jonathan Wrobel

- **ACTION: Jonathan** to come-up with a plan for the college branches

**Membership Committee Chair** Charlie Crouse

- **ACTION: Gene, Marshall, and Jonathan, Kristi(?)** involved in corporate membership initiative.



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### Diversity and Inclusion

Paul Deaderick (Marlene Price)

- In-kind sponsorship 2023 GlobalMinded Conference
- MOU with CSBR, SWE, SASE, NSBE, etc
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### College Outreach Committee Chair:

Cord Orona

- **ACTION:** Work with Univ. Calgary branch to better understand how we can help/integrate

Professional Development Chair:

TBD

Wyoming/Montana/Calgary Chair:

TBD

### Engagement & Outreach Director:

Leah (Jean Koster)

- **ACTION: Leah & Jean** will have a call to discuss what has been done before and get up-to-date)

Also reach out to Kyle, Chris and Stacey

- **ACTION: Marshall** will schedule a call with Leah to give her more information/put her in contact with people in the Committee

### Young Professionals/Early Career Chair:

Kyle Dagg

Honors & Awards Chair:

TBD

Programs:

Chris Zeller

ATS Chair 2023

Stacey Defore & Committee

- Update on ATS planning (see ATS agenda send by Marshall)
- Update on Oman Space Delegation meeting (5/26)
- **ACTION: Gene & Ellen** will work on the poster session (opening call for poster abstracts online).
- **ACTION: Gene** will also contact the Air Force Academy.

### Communication Director:

Mickey Mathew

- **ACTION: Mikey** post stories on LinkedIn, we should all start follow the section's LinkedIn page).
- **ACTION: Ciprian & Mikey Action:** will send the notes (which have the names of the council members & section chairs) present to Marshall.

Newsletter:

Joel Blake

Webmaster:

Duncan Hills

Public Policy Chair:

Lisa Luedtke

Education Outreach/STEM K-12 Chair:

Trip Carter

Action: Gene will write a story about his outreach event with 6<sup>th</sup> grade girls (send it to Joel)

### Next Council Meeting



## Rocky Mountain Section Council of AIAA Committee Meeting Agenda

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- Thur 07/27/23 – location Louisville, CO (Chris Zeller will take action to identify location)

### Adjournment

Marshall adjourned at 20:01

### Present at the meeting:

- In-person: Marshall Lee, Alexandra Dukes, Kathleen Pirazzi, Jonathan Wrobel, Christopher Zeller  
(**Note**: Kathleen & Marshall can you please fill the remaining members that were present in person?)
- Online: Ciprian Dumitrache, Jean Koster, Kristie Farley, Leah Raffaelli, Gene Dionne, Marlene Price.