



AIAA St. Louis Section Council – Meeting Attendance

Chairman*	Sanjay Jayaram	P
Vice Chair*	Charles Svoboda	P
Secretary*	Chi Hou Lei	P
Treasurer*	Alec Herzog	P
Advisor*	Abigail Sevier	A
Advisor*	Chris Tavares	A
Advisor*	Jim Guglielmo	P
Advisor*	Srikanth Gururajan	A
Region V Rep*	Mark Kammeyer	A
Career Workforce Development	Vacant	
Communications	John Shultz	?
Education & College Outreach	Charles Svoboda	P
History	Colin Thiele	A

Honors & Awards	Patrick Padilla	P
Membership	Alexander Friedman	A
Newsletter	Jim Guglielmo	P
Programs	Robert Dowgwilllo	A
Public Policy	Frank Youkhana	P
Retirees	Raymond Cosner	A
Service Projects	Brad Sexton	P
STEM	Jackie Blumer	A
Special Project	Bradley Sexton	P
Strategic Planning	Larry Brase	A
Technical	John Schaefer	P
Webmaster	Jim Guglielmo	P
Young Professionals	Stephen Clark Jessica Smith	P

P = Present, E = Excused, A = Absent

** **Bold Blue Text** = Elected Officers*

I. Attendance / Opening Remarks / Call to Order

Sanjay Jayaram

II. Approval of Past Council Meeting Minutes

Sanjay Jayaram

- June meeting minutes are approved

III. Action Item Review

Sanjay Jayaram

IV. Council Officer Reports

a. Chairman Report

Sanjay Jayaram

- Planning meeting in June went well.
- Thanks to Wings of Hope for hosting the meeting in July

b. Vice-Chairman Report, no report

Charles Svoboda

c. Region V Report, no report

Mark Kammeyer

d. Secretary Report, no report

Chi Hou Lei

e. Treasurer Report

Alec Herzog

- Question / Discussion: Should we send out the annual budget via email?
- Sanjay: Can we vote / approve by web / email?
 - Approve via email or at next meeting.
 - Audit-Budget committee has already given their buyoff.



- Not critical – budget can be altered at any time via majority vote.
- The following names will be removed from the accounts:
 - David Peters
 - Thomas Rehmeier
 - Brad Rafferty (if applicable)
- Anyone needs nametag / badges should contact Alec.
- Audit: to be sent to AIAA
- Motion to Add Charlie Svoboda to the Saint Johns Bank Checking and Savings Account Signatory List
 - Motion made by Alec Herzog.
 - Motion seconded by Sanjay.
 - Motion approved.
- Motion to Correct the AIAA Savings Account Signatory List
 - Alec Herzog should be added as a Signatory
 - The above-mentioned formal council members should be removed as Signatories.
 - Motion made by Alec Herzog.
 - Motion seconded by James Guglielmo.
 - Motion approved.

V. Advisor Reports

Abigail Sevier, Chris Tavares, James Guglielmo, Srikanth Gururajan

- No reports

VI. Committee Reports

- a. Career Workforce Development Vacant
- b. Communications John Schulz
 - John will be back soon from parental leave.
 - Newsletter Jim Guglielmo
 - Expect end of August or September.
 - Jim will send out emails to solicit content
 - Sanjay recommends mentioning ‘Wings of Hope’ in the upcoming newsletter. Charlie says to reach out to Tiffany.
- c. Education / College Outreach Charlie Svoboda
 - Met with all 4 targeted universities
 - One school has sent us information on financial aid
 - Criteria for scholarship
 - Need to write thankyou notes and attend one meeting
 - \$500 → student design
 - Lab tour: host 30-40 students
 - Target to 4-5 labs / year
 - Maybe Boeing research, flight simulation
 - One school suggests moving earlier.



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- Leadership seminar (briefing center). Wait until schools start.
 - Students
 - New member meeting
 - April, May: Design team
 - Advertising for help: Need someone to help with relation with universities
 - Jessica Smith maybe interested. Charles will contact her
 - d. History, no report Colin Thiele
 - e. Honors & Awards Patrick Padilla
 - Action items
 - Send gifts / awards from last year
 - Planning to recognize awardees from last 2 years, maybe free dinner
 - Bob: dinner meeting in December
 - f. Membership, no report Alex Friedman
 - g. Programs, no report Bob Dowgillo
 - h. Technical John Schaefer
 - Update
 - Several presentations are scheduled or in work
 - September Technical Specialist meeting has been scheduled
 - Sept 18: Jim Guglielmo, Boeing Research & Technology
 - Sept 21: Dr. Dave Riggins, Missouri S&T, on hypersonic vehicle
 - November: Additive manufacturing
 - Remark on presentation
 - For the in-person presentations, the Briefing center, with a capacity of 60, can be booked
 - May also consider concurrent synchronous online presentation
 - Remark from Charles
 - Current research from each chair of universities (SLU, Missouri S&T, UMSL, WashU, SIUE, maybe UIUC), 15-20 minutes / each, as well as graduate student programs. For professionals.
 - Others
 - Suggest having Google files to share files
 - May need a business case
 - Look into Message Courier accounts for Sanjay, Chi Hou, maybe Jackie
 - Financial information can be made public on ENGAGE after submitting to AIAA
 - i. Public Policy, no report Frank Youkhana
 - j. Retirees, no report Ray Cosner
 - k. Service Projects Brad Sexton
 - Talked with Orlando Gardens and have the December dinner meeting penciled in for December 16th
 - l. STEM, no report Jackie Blumer
 - m. Strategic Planning, no report Larry Brase



n. Young Professionals (YP)

Stephen Clark

- On progress
 - Social networking event, Sept 1, ad will appear soon
 - Coordinate with other chapters
 - Development panel (with SLU)
 - SLU: Senior design class time: 12:30 – 3:40 TR, October, Career outlook
 - Freshmen group – retention, industry
 - Charles's experience: students like to hear from new hires / early career
 - Sanjay: usually invites summer interns to current students → younger panelists
 - Contact student leadership teams
 - Recommends someone who went through engineering foundation (freshmen?)
 - Coaching of (senior) design team

VII. Misc

All

a. Misc. Topics (Old/New Business, Transitions, etc.)

- Jessica
 - Historical society
 - Free membership for them
 - Invite them to submit content in each newsletter
- Alex
 - Suggest: One free membership to 'Wings of Hope'

VIII. Next Meetings and Upcoming Events

Sanjay Jayaram

- September 2, Thursday, 4:30 pm, same location (room may change)

IX. Go-Backs

Sanjay Jayaram

X. Adjournment

Sanjay Jayaram

- Approved

XI. Action Items:
