**2020/21 AIAA Orange County Section**

**May 2021 Executive Council Meeting**

Zoom Meeting

11 May 2021

**Minutes**

**Attendees:**

Martin, Jim -- Chair

Andrews, Eric – Acting Treasurer

Hart, Jody – Communications

Helms, Colin – ASAT 2020/2021

Johnston, Cherie – Guest

Justin, Gene — Secretary

Kilik, Erol -- Career and Professional Development

Koepke, Bob – Advisor Rockets

Koepke, Jann – Advisor Education

Navarro, Isaiah – Guest

Pandey, Binay -- STEM Programs

Rocha, Edward – STEM Programs

Shweyk, Kamal -- Public Policy

Welge, Bob – Membership

1. **Open**  Chair Jim Martin

* Meeting was called to order at 6:05 PM.
* Colin Helms set up the Zoom meeting.

1. **Minute Taker, Record Minutes**  Gene Justin

**3.** **Old Business** Chair Jim Martin

* State Registration – Chase Schulze (Not Present).
* Annual Report Status:
  + Jim Martin pulled up draft of the Excel Annual Report.
  + Jim asked for inputs.
  + Discussion on SLI/Presentations for Outstanding activity.
  + Bob Koepke, Jann Koepke, Edward Rocha, and Binay Pandey will work on SLI.
  + Jim will ask Lotfi El-Bayoumy for an Honors and Awards input.
  + Eric Andrews and Bob Welge submitted the Financial Summary Numbers
  + Annual Report is due by the end of May.

1. **Approval of Minutes**  All

* Motion made to approve the April Minutes, 2nd, and approved.

1. **Financial Report**  Eric Andrews

* Eric presented the April Report
* The Bank Checking Account ending balance was $15,252.54.
* Debit card payment for $166 for PO Box.
* A check for $400 for the OC Science Faire cleared.
* Discussion on cleaning up the Footnotes.
* Motion made to approve the April Report with minor changes, 2nd, and approved.
* Eric Andrews and Bob Welge will work on the Audit Report due by end of June.
* Bob will work on a Budget for Next Year (1 June 2021 to 1 June 2022).
* Budget for Next Year to include the virtual 2021 ASAT this October.
* Budget to assume no Spring 2022 ASAT.

1. **Membership** Bob Welge

* Jody Hart reported on the number of votes so far for Council Members.
* Cherie Johnston is listed for the STEM slot.
* Bob Welge said the votes are due by 25 May.
* Will need a Teller Committee to count the votes.

1. **ASAT 2021** Colin Helms

* 2021 2021 is a virtual Conference.
* Will talk later about the 2022 ASAT options.
* Colin pulled up a list of the Distinguished Speakers for ASAT 2021.
* Comments on possible Distinguished Speakers.
* Colin will also reach out to local companies.
* Colin will work with Jody Hart on getting the Flyer out.
* Jody said that last year, Register opened about 7 weeks prior to the ASAT event.

1. **Around-the-Room**  All

* STEM Programs – Edward Rocha, Binay Pandey, and Bob and Jann Koepke.
  + Edward will work on the Annual Report.
  + Binay reported that SLI/TARC is working on the Award Session.
  + TARC is waiting for the Ranking Announcement, due 21 May.
  + Jann Koepke / Bob Koepke said the NC TARC is also waiting for Rankings.
* Education Programs – Jann Koepke, Bob Koepke.
  + Nothing back from UCI and Cal State Fullerton.
  + UCI and Cal State Fullerton maybe dealing with Finals.
* Public Policy – Kamal Shweyk
  + CVD, held on 15-19 March, was a big success with about 150 participants representing 34 States and 31 Sections.
  + The State teams held virtual meetings with about 200 Congressional offices.
  + Covered the 2021 AIAA Key Issues: Aerospace funding, R&D, and Workforce.
  + Kamal is working an A4A office visit with Representative Michelle Steele.
* YP – Brad Williams. (Not Present)
* Career and Professional Development – Erol Kilik.
  + Erol is working on Courses.
  + Erol is working on Outstanding Activities
* Past Chair – Lotfi El-Bayoumy. (Not Present)
* Communications – Jody Hart.
  + Jody Hart is monitoring the number of votes for Council Members.
* Honors and Awards – Lotfi El-Bayoumy. (Not Present)
* Programs (Vacant)

1. **New Business** All
   * Other Section programs.
   * Jim Martin will forward another Section’s program to Jody Hart.
   * Jody will email the program to OC AIAA Members.
2. **Next meeting**

* Next meeting, Tuesday, 8 June 2021.
* Colin Helms will to set up the Zoom meeting.

1. **Adjourned** All

* The May AIAA OC Council Meeting was adjourned at 7:20 PM.

Recorded by: Gene Justin