

MINUTES
OF
PROCEEDINGS
OF THE
COUNCIL



PHOENIX SECTION

BEGUN AND HELD
Via Teleconference

May 11, 2022

PHOENIX SECTION COUNCIL
OF THE
AMERICAN INSTITUTE OF AERONAUTICS AND ASTRONAUTICS

The regular monthly assembly of the Council for the Phoenix section of the American Institute of Aeronautics and Astronautics (AIAA) was held on May 11, 2022 at 7:00 PM. Conformably to the Bylaws of Phoenix AIAA, via teleconference (Zoom).

All Those Present:

Scott Fouse, Chair
Aiden Bramer, Vice Chair
Garrick Williams, Treasurer
Rick Kale, Secretary
Mike Mackowski, AIAA Phoenix Section member
Brian Lester, AIAA Phoenix Section member (incoming Secretary)
Dr. Tim Takahasi, AIAA ASU Student Branch – Faculty Advisor
Zachary Norris, AIAA ASU Student Branch – incoming President
Lucas Guaglardi, AIAA ASU Student Branch – incoming Vice President
Paul Kaup – STEM+C (proposed for K-12/STEM Chair)

May 11, 2022, Scott Fouse, Chair of the Council took his seat.
On motion by the chair, the start of the regular meeting of the Council was 7:05 PM.

Review/Acceptance of last month's minutes

Brian motioned to accept the minutes. Motion passes unanimously.

Reports:

- **Briefing of Council Members (Scott)**
 - See attached Appendix 1 file for slide of current/future council positions
 - Paul Kaup accepted proposed position of K-12/STEM committee chair
- **Treasurer Report (Garrick)**
 - Cash Flow (negative on Garrick's list is positive money into the bank account)
 - Section Rebate this year: \$2303.20
 - Attendance fee from event: \$280.77
 - Expenses driven by the dinner event: \$1,546.36
 - See attached Appendix 2 file for financial summary
 - Bank is charging a fee to keep the checking account now
 - \$5 for the checking account
 - \$14 for the saving account
 - Account Balances
 - Checking: \$14,013.86
 - Savings: \$1,827.07
 - Total: \$15,840.93
 - Bottom line ... we should spend money and reinvest it back to the membership.
 - Banking account needs some changes as who is included on the account
 - Garrick proposes the active members of the banking account consist of the following council members: Scott Fouse (Chair), Aiden Bramer (Vice Chair), Rick Kale (incoming treasurer), Garrick Williams (as treasurer emeritus).
 - Scott motions to accept the proposal
 - Garrick seconds the motion
 - Motion passes unanimously
- **RAC VI Meeting Report (Scott)**
 - Showed a breakdown of the numbers in Region VI
 - Near term focus for Sections
 - Elections
 - Annual Report - due June 1, 2022
 - Audit Report - due June 30, 2022
 - Region VI Student Conference
 - Last time it was in Phoenix was 2008
 - Dr. Takahashi informed the council of some of the difficulties regarding ASU and other events/deadlines which occur around the same time as the student conference
 - Funds

- No Cat III request for general account
 - Student checking balance \$24,674.20
 - General checking balance \$23,764.90
 - CAT III balance \$15,124.60
- **Scott proposes items to purchase**
 - Allocate \$2,000 (\$1,000 of our budget; apply for \$1,000 from CAT III funds)
 - Computer projector
 - Projector screen
 - Bluetooth speaker/phone type device
 - Will need to do some research to find the best devices for capability/price/etc.
 - Brian is going to provide some information to the council via e-mail
 - Garrick suggests that we think about if we have to purchase it all vs if we get the full amount of CAT III that we request (and in between)
 - Scott creates a motion to spend the money
 - Rick seconds the motion
 - Motion passes unanimously
- **National Paper Airplane Day**
 - May 26
 - AIAA National wants us to promote it; kind of short notice
 - Paul will put it on his radar for next year
- **Annual Report / Annual Audit (Scott, Garrick)**
 - Scott and Aiden will likely do the first cut; then reach out to other members for other input
 - Garrick, Scott and Rick have started discussing about getting the audit report started. Need to leave time to make sure we get the audit signatures.
- **Jennifer Cheesman Trailblazer Award (Mike)**
 - A local school teacher was presented with the award
 - Mike was able to support the award presentation locally (on short notice)
 - Presented the award at her elementary school
 - Jennifer was one of about 40 teachers nominated this year
 - Recognized for developing a bag with lab materials that was sent to students so they could do the experiments at home
- **Briefing - Embry Riddle Excursion on April 15 (Aiden)**
 - 15-20 people turned out
 - Excellent presentation by the DBF team
 - Toured various classrooms/labs at the school
 - Witnessed a 'cold fire' of the rocket team
- **Upcoming Event - May 18 (Aiden)**
 - Additive Space Technologies
 - Brian Lester suggested the company
 - Aiden arranged the event
 - Zoom, at 7:00pm

- A presentation by Anthony Dean and Oluseun Taiwo on Additive Space Technologies, a Denver-based startup dedicated to advancing infrastructure and transportation by additive manufacturing and assembly systems
- **June Council BBQ**
 - Would like to host a BBQ for both outgoing and incoming council members
 - Date options: June 15, 16, 17
 - Preference appears to be June 17
 - Probably start showing up around 5pm; food around 6-6:30pm
 - Planning to do a dial-in for those who can't meet in person
 - Oleg will want a picture of new people on the council
 - Time to reflect on our activities this year; Start planning the Fall activities

Review of Action Items:

- **Adjourn**
 - Scott motion to adjourn. Aiden seconded the motion. Motion passed unanimously at 8:16 PM.

Appendices

The following Appendices are attached to the meeting minutes (see file attachments).



Appendix 1 – Council Meeting Slides



Appendix 2 – Finances Summary