



**AIAA St. Louis Section Council – Meeting Attendance**

<b>Chairman*</b>	Sanjay Jayaram	<i>P</i>	Newsletter	Jim Guglielmo	<i>P</i>
<b>Vice Chair*</b>	Charles Svoboda	<i>E</i>	Programs	Robert Dowgwilllo	<i>P</i>
<b>Secretary*</b>	Chi Hou Lei	<i>P</i>	Public Policy	Frank Youkhana	<i>E</i>
<b>Treasurer*</b>	Alec Herzog	<i>A</i>	Retirees	Raymond Cosner	<i>P</i>
<b>Advisor*</b>	Abigail Sevier	<i>P</i>	Service Projects	Brad Sexton	<i>P</i>
<b>Advisor*</b>	Chris Tavares	<i>P</i>	STEM	Jackie Blumer	<i>P</i>
<b>Advisor*</b>	Jim Guglielmo	<i>P</i>	Special Project	Bradley Sexton	<i>P</i>
<b>Advisor*</b>	Srikanth Gururajan	<i>A</i>	Strategic Planning	Larry Brase	<i>P</i>
<b>Region V Rep*</b>	Mark Kammeyer	<i>P</i>	Technical	John Schaefer	<i>P</i>
Career Workforce Development	Vacant		Webmaster	Jim Guglielmo	<i>P</i>
Communications	John Shultz	<i>A</i>	Young Professionals	Stephen Clark	<i>P</i>
Education & College Outreach	Charles Svoboda	<i>E</i>		Jessica Smith (SLU)	<i>A</i>
History	Colin Thiele	<i>A</i>		Dan Donahue (WashU)	<i>A</i>
Honors & Awards	Patrick Padilla	<i>P</i>			
Membership	Alexander Friedman	<i>A</i>			
(New members)	Mason Bringus	<i>P</i>			
	Chris Bates	<i>P</i>			

*P = Present, E = Excused, A = Absent*

*\* **Bold Blue Text** = Elected Officers*

**I. Attendance / Opening Remarks / Call to Order**

Sanjay Jayaram

**II. Approval of Past Council Meeting Minutes**  
**Motion by Ray**  
**Approved**

Sanjay Jayaram

**III. Action Item Review**

Sanjay Jayaram

**IV. Council Officer Reports**

- a. Chairman Report
  - AIAA SciTech (next month)
  - Next month meeting moved to Jan 13, 2022
- b. Vice-Chairman Report, no report
- c. Region V Report
  - No region meeting last month

Sanjay Jayaram

Charles Svoboda

Mark Kammeyer



- Next one: tomorrow
- Policy change: Last time, the vote was by email.
  - Two minor changes
  - Voted by elected officers (majority, in favor)
  - Will finalize the document and submit to national AIAA, forward to council
- d. Secretary Report, No report Chi Hou Lei
- e. Treasurer Report Alec Herzog

**V. Advisor Reports**

Abigail Sevier, Chris Tavares, James Guglielmo, Srikanth Gururajan

- Abigail: No report
- Chris: No report
- James: No report
- Srikanth: No report

**VI. Committee Reports**

- a. Career Workforce Development Vacant
- b. Communications, no report John Schulz, Jim Guglielmo
  - Newsletter draft will be sent to Sanjay for preview
  - The newsletter will be sent out this weekend
  - No update on the website
  - (John Schulz) will be away for a while
- c. Education / College Outreach, no report Charlie Svoboda
- d. History, no report Colin Thiele
- e. Honors & Awards, no report Patrick Padilla
  - Patrick will be going to CA for six months. May need another member to help
  - Another opportunity to hire
  - Larry: Advisors may help
- f. Membership Alex Friedman
- g. Programs Bob Dowgwillo
  - 11th Annual AIAA Members Appreciation Event
    - Dec 16
    - Orlando's Event and Conference Center
    - Presentation: History of Zenith Aircraft Company, Details about Kit Aircraft, and Aircraft Designs', speaker: Sebastien Heintz.
    - Sign-up before Dec 12
  - (With brad) Door prize, attendance prize
  - (With Abby) Jan 2022, REACH, finding speaker → need to act soon
    - Patrick suggests a potential speaker



## h. Technical

John Schaefer

- Recap previous talk by Andrew Lang on machine learning
- No talk on December
- Next: Late Jan or Feb
- Sri has suggested some potential speakers. Will follow up
- Suggest to reach out to the potential speaks from outside Boeing

## i. Public Policy

Frank Youkhana

- Need to determine who is going to 2022 Congressional Visits Day (Mid-March) and begin making airline/hotel reservations.

## j. Retirees, no report

Ray Cosner

## k. Service Projects

Brad Sexton

- Provide an honorarium for our speaker, Sebastian Heintz, to cover travel costs at the December Dinner meeting.
- Google sent a notice that a 2-step verification process will be implemented starting Dec 8th. Question: How are we going to handle this with the stlaiaa@gmail.com account?
  - May rise some technical issue when using Jot Form
  - (Jim) Can we ask Google for help to allow multiple users to log in?
  - (John) We are not supposed to use Gmail for multiple people.
    - An alternative solution is to consider collaborative in-box
    - <https://support.google.com/a/users#topic=11499463>
- Asking the council to sign up for and to encourage others to attend the December Member appreciation Dinner meeting on Dec 16<sup>th</sup>
  - A vegetarian meal is also available for an extra \$10 / guest
  - Council members are highly encouraged to attend
  - (With Patrick) Will work on Section award, details
- Not using the fund for Dec meeting speaker
  - Suggestion: Save for next speaker in 2022
  - Travel and hotel (1 night)
  - budget to be checked by Alec
  - Agreed by council members

## l. STEM

Jackie Blumer

- Volunteer Hours – 0 hours as of 12/1/21 10 AM
- Jr. High AIAA Student Branch - 20 kids applied from my school this year.
- The AIAA National Educator Associates Engagement Working Group Meeting
  - We haven't met yet this year.
- Ascend - went well.
  - I attended virtually this year, but I would love to go in person next year.
  - I also presented with other STEM professionals, including Elizabeth Kennick (President Teachers in Space), Rayan Khan (Founder of Cosmic Tribe), Melissa Sleeper (AIAA STEM Chair- Florida), James Throne (Host Space Quest with Dr. Jim TV series), and Brett Hoffstadt (Organizer of Aero Maestro).



- Spirit of St. Louis Air Show
  - I emailed and told them we would like to participate at the \$500 level.
- CLC STEM TQ –
  - I will be working with CLC next Wednesday during their STEM TQ training session.
  - After this meeting, Tasmyn and I are going to determine if we would be able to do the dinner meeting there.
- m. Strategic Planning Larry Brase
  - Should reach out to more advisors
- n. Young Professionals (YP) Stephen Clark, Jessica Smith, Dan Donahue
  - Second annual
  - Six presenters
  - Two-day events: Jan 25, Feb 2
  - Will send ads
  - Mason Bringus and Chris Bate will join YP / other positions
    - Introduction, welcome
    - Sanjay invites if they want to pick up the available position of the council
- o. Financial All
  - Alec will send the report to Chi Hou
  - Issue with PayPal
  - Nametag order is delayed
  - Council members approved \$250 paid for the invited speaker. Need Alec to follow up.
  - Bob and others will contact Alex regarding expenses from programs
  - (Larry) Can the \$250 be also paid to distinguished lecture?
    - Bob:
      - only two \$250
      - Pay from out-of-pocket
    - Previous experience
      - Did not use all the funds
      - Student branch?
    - Sanjay: SLU may bring in the distinguished lecture after discussing with the SLU branch
    - Larry: suggest scheduling it on Jan
      - Bob: March / April, educator associate event or end-of-year Annual award meeting
      - Bob: School hosts
      - Sanjay will work with the student branch, target in Feb / March
      - John: coordinate with a technical meeting in March, as a joint event
      - Charlie is also finding a speaker for vertical lift

**VII. Misc****All**

- a. Misc. Topics (Old/New Business, Transitions, etc.)



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**VIII. Next Meetings and Upcoming Events**

Sanjay Jayaram

- Jan 13, 2022, Thursday, 4:30 pm

**IX. Go-Backs**

Sanjay Jayaram

- Region 5 Michael Martin (need more details from Sanjay)
- Question of Sanjay to Larry
  - Associate fellows → form a committee for advising on the application of promotion
  - Larry: a question to discussion yearly
  - Ray: as a committee of national, shares experience
  - Larry: connects with candidates and help them
  - Mark: also need nominators and keep track of the dates (Key dates = April 15, May 15)
  - To be added to meeting minutes

**X. Adjournment**

Sanjay Jayaram

Motion to adjourn: approved  
At 6:12 PM

**XI. Action Items:**

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**2021-2022 AIAA Saint Louis Section Treasury Report****December Meeting Report****Alec Herzog****I. Current Account Actuals**

<i>Actuals as of December 2<sup>nd</sup>, 2021</i>	
Checking	\$ 5,320.24
Savings	\$ 20,462.39
Cash Box	\$ 357.00
Total	\$26,139.63

**II. Budgets from Quicken  
Not Listed**

\*\* Unused Budget Categories for 2020-2021: Professional Dev. Programs, Communications, Insurance, Employment



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### III. Upcoming Transactions

#### a. *Withdrawals*

Transaction Name	Budget	Amount
None	None	None

#### b. *Deposits*

Transaction Name	Budget	Amount
None	None	None

### IV. Misc. Financial Information

None



**V. Approved 2021 – 2022 Budgets**

**H. Beginning Balance/Cash on Hand:**

Checking (reconciled balance net of Outstanding Checks)  
Savings  
Certificate of Deposit/Other (STL: Cash Box)  
**Total Beginning Balance Cash/Savings**

**2021-2022  
Budget**

5,949.34
20,458.24
100.00
26,507.58

**I. Income:**

Lunch/Dinner Programs  
Technical Programs  
Education Programs  
Public Policy Programs  
Young Professionals Programs  
Field Trips  
Interest  
Section Rebate- Cat I  
Award Rebate - Cat II  
Incentive Rebate - Cat III (specify event)  
Contributions/Donations

4,000.00
N/A
50.00
N/A
N/A
N/A
6.00
1,500.00
2,500.00
N/A
7,000.00
15,056.00

**Subtotal Income**

**J. Expense**

Lunch/Dinner Programs  
Technical Programs  
Education Programs (STEM Budget)  
Public Policy Programs  
Young Professionals Programs  
Field Trips  
Section Council Meetings  
Membership Promotions  
Student Activities/Branch Support  
Postage  
  
Honors & Awards  
Scholarship Awards  
Supplies  
Bank Charges

6,000.00
1,000.00
4,000.00
3,000.00
900.00
1,000.00
500.00
400.00
25.00
3,000.00
7,000.00
500.00
50.00
29,375.00

**Subtotal Expense**

**K. Net Increase (Decrease)**

**(14,319.00)**





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**L. Ending Balance/Cash on Hand End of Year**

**\$12,188.58**