**Council AMeeting Minutes**

**16 August 2022, 6:00 pm – 7:00 pm**

**Hybrid Meeting via Zoom**

**Downtown Huntsville Library**

**Council Members Present**

|  |  |
| --- | --- |
| Chair – Tracie Prater | Education – vacant |
| Vice Chair – Mark Becnel | K-12 Outreach – Robin Osborne |
| Vice-Chair (Mobile) | Liaison to Student Branches – Ian Slamen |
| Treasurer – Alan Lowery | YP Director – |
| Secretary – Len Naugher | Liaison to Professional Societies - |
| Marketing – Denver Powell | Special Projects - |
| Honors & Awards – Joe Majdalani | Public Policy – Tom Hancock |
| Membership – | Webmaster |
| Immediate Past Chair – | Governance Advisor – Matthew Hitt |

**Council Members Not Present**

|  |  |
| --- | --- |
| Robert Tramell - Membership |  |
|  |  |
| Christopher Kitson - YP Director |  |
| April Potter - Liaison to Professional Societies |  |
| Linda Krause - Director of Special Projects  Arloe Mayne - Webmaster |  |

**Others Present**

Kurt Polzin, Region II Director (for first 15 minutes of meeting)

**Chair**

Chair Tracie Prater opened the meeting at 1800, with members present at the Downtown Huntsville

Library and 9 were present via ZOOM meeting.

The first few minutes, Kurt Polzin, region II director spoke with some updates at the regional level. He shared the AIAA top level organization chart with the members. He also discussed the Region II Deputy Directors with an organization chart. He shared the upcoming events:

Regional Leadership Conference Session #2:

Growing Outreach: Reaching Members Through Areas of Interest 17 August, 1500-1630 CDT <https://aiaa.zoom.us/meeting/register/tZUuf-CgrT4rGNTke9eDQQjc-lzuTJhsWUgR>

Session #3: Building the Next Generation of Aerospace Engineers 23 August, 1600-1730 CDT <https://aiaa.zoom.us/meeting/register/tZUpcOmvpzgjGdZ7lBKxYdS9fnkbBOo0HzmB>

Region II Student Conference 27 – 28 March 2023 ØUniversity of Tennessee – Knoxville, Knoxville, Tennessee

**Vice-chair/Program**

No update

**Secretary**

No update

**Special Projects Director**

No Update

**Membership Director**

Starting #’s for this year (June 2022):

Professional Members: 750

Student Members: 243

Educator Associates: 153

Total: 1146

Starting #’s for July Professional Members: 741 (-9)

Student Members: 241 (-2)

Educator Associates: 40 (-113)

Total: 1022

In the last month, Professional Members have decreased by 9, Student Members have decreased by 2 members, and Educator Associates decreased by 113

Denver (marketing) volunteered to help with reaching out to educator associates.

**Liaison to Student Branches**

No Update

**Treasurer**

Account Balance Information as of 08/01/2022

AIAA Checking: $15726.23

07/01/2022 - 07/18/2022

Income:

Credit

Dividend $0.69

Expenses:

Check # 1542 - $129.05 (Arloe Mayne for website expenses)

Check # 1543 - $1,000.00 (Auburn University for scholarship payment)

Check # 1544 - $32.20 (Tracie Prater for award shipping charges)

Check # 1545 - $89.22 (Tracie Prater for symposium expenditures - candy and gift cards for drawing and social)

Point Of Sale Withdrawal PAYPAL / DOWNTOWNHUN via debit card - $312.65 (for 2022 Tinsel Trail Christmas Tree)

Point Of Sale Withdrawal / SCSWORX via debit card - $196.20 (for symposium rental carpet)

AIAA Money Market: $26.146.38 08/17/2022

Income:

Credit

Dividend - $4.44

Expenses: $0

No payments pending.

**Mobile Chapter**

No Update

**Marketing Director**

No Update

**Education Director**

No Update

**Newsletter Editor**

This position is open

**Honors & Awards Director**

No Update

**Liaison to Professional Societies**

No Update

**K-12 Outreach Director**

No update

**Public Policy Director**

No Update

**YP Director**

No Update

**Webmaster**

No update

**Recent Activities**

Sackheim Scholarship winner announced – Charles Smith

Budget audit package submitted to AIAA (6/30)

Speaker’s Bureau recruitment

Lecture on Neutral Buoyancy Testing in Human Spaceflight with Jack Stokes and Jim Splawn

**Upcoming Activities**

August 30th from 6:30 PM to 8:30 PM – Space Trivia at Innerspace Brewing (YP Event)

follow-on note: event moved to 9/13 due to scheduling conflict

TBD – pursuing speakers for evening talk in September (Innerspace is available on Tuesday, 9/13 and Tuesday, 9/27)

October 22nd – Astronomy Day at Monte Sano (Von Braun Astronomical Society) -- AIAA Distinguished Speaker: Alice Bowman, Mission Operations Manager for New Horizons

October 29th – STEAMFest booth

October social idea – Huntsville Ghost Walk

November or December – Associate Fellow Recognition Dinner

**Motions Made, Seconded and/or Carried**

Motion # 1

Motion to approve council meeting minutes from July 2022

Second the motion – Tom Hancock

Approved – Yes, 9 No, 0 Abstain, 0 Motion passed

Motion # 2

Mark Becnel - Motion to form a Programs Committee for the 2022-2023 council year. The Programs Committee is responsible for assisting council members in the planning, organization, and execution of any luncheon lectures and organization of the section’s technical conference. The committee chair is the vice-chair of the section. The section chair is also a member of the committee. A call for other council members and volunteers to participate in the committee activities will be sent out.

Rationale Statement: The committee can serve as an additional resource for council members and is essential to planning the local conference. More volunteer engagement also enables us to execute more activities and community events. We already have one volunteer (Pat Dees) who is interested in helping to lead conference planning and organization. The local conference has not taken place since 2020 (when it was virtual) and is highly beneficial to our members.

Second the motion – Tom Hancock

Approved – Yes 9, No 0, Abstain 0 Motion passed

Motion #3

Tom Hancock - motion to approve the current full budget.

Second the motion - Alan Lowery

Approved - Yes 9, No 0, Abstain 0 Motion Passed

*Motion #4*

Alan Lowrey - motion to approve Behzad Babamiri as education director.

Second the motion – Tom Hancock

Approved – Yes 9, No 0, Abstain 0 Motion passed

*Motion #5*

Tom Hancock - motion to approve Jason Pullias as assistance webmaster.

Second the motion – Mark Becnel Approved – Yes 9, No 0, Abstain 0 Motion passed.

**Council Internal Updates**

N/A

**Concerns / Requests**

N/A

**Action Items and Suspense’s**

Previous Council Meeting open actions: (See Action Item List on Google)

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Date Assigned** |
|  |  |  |

Next Council Meeting 20 September  **|** Meeting ended at 1915 pm