**2022/23 AIAA Orange County Section**

**July 2022 Executive Council Meeting**

Zoom

12 July 2022

**Minutes**

**Attendees:**

Roman, Dino – Chair

Andrews, Eric – Treasurer

Hart, Jody – Communications/Web

Justin, Gene — Secretary

Koepke, Bob -- Advisor to Binay Pandey, Rockets

Koepke, Jann-- Advisor to Binay Pandey, Education

Kurzhals, Peter – Programs

Pandey, Binay – STEM/Education

Parkratz, Daniel – Guest

Welge, Bob – Membership

1. **Open**  Chair Dino Roman

* Meeting was called to order at 6:06 PM.
* Dino welcomed Daniel Parkratz, CSULB, retired/ex Huntington Beach, Space Shuttle.
* Council Members introduced themselves, and welcomed Daniel
* Daniel introduced himself, and covered his background.
* Dino pulled up the proposed Policy and Procedures (P&P).
* Council discussed the proposed P&P.
* Motion was made to approve the P&P as amended. 2nd, approved.
* Peter Kurzhals will work on Programs.
* Motion was made to approve Peter for Programs lead. 2nd, approved.
* Kamal Shweyk on vacation.

1. **Minute Taker, Record Minutes**  Gene Justin

**3.** **Old Business** Chair Dino Roman

* No Report.

1. **Approval of Minutes**  All

* The June Minutes were sent out before the meeting.
* Motion made to approve the June Minutes, 2nd, and approved.

1. **Financial Report**  Eric Andrews

* Eric emailed out the June Report prior to the Meeting.
* No activity.
* A motion was made to approve the amended June Report. 2nd, approved.
* Audit report was submitted, and Emily received it.

1. **Membership** Bob Welge

* Bob submitted the Jim Martin Obit to Aerospace America. Was accepted.
* Bob emailed out info on Jim’s Service, and emailed out the video.
* Bob discussed Membership Goals for the 2022-2023 Term:
* Promptly send out reminders for renew membership to those who are about to drop.
* Promotional material presented at Section events encouraging joining the AIAA—for example short promotional slide at upcoming Lunch & Learn and ASAT.
* Create opportunities to promote membership in AIAA.
* Maintain documentation of the current Council membership and input to AIAA Staff to keep Section membership Roster up to date—including Engage.
* Keep Constant Contact distribution up to date for OC and LA/L.V
* Assist Treasurer as required.

1. **ASAT 2022** Colin Helms (Not Present)
2. **Around-the-Room**  All

* Public Policy – Kamal Shweyk. (Not Present)
* STEM Programs/Rockets – Binay Pandey
  + SoCal Teams are getting ready for the new year. Six Teams.
  + 1st Launch coming up
  + SLI activity is coming up this month/next.
  + OC Science Fair will be supported again this year.
  + Bob and Jann Keopke supporting SoCal Team via Zoom.
  + NC team is starting up.
  + Vibe test coming up, and then ship the hardware to Blue Origin.
  + Plans being worked for Radio-Space Station connection this year and next.
  + Binay discussed Website, and the need to reimburse the costs.
  + Motion made to approval funding. 2nd. Approved.
  + Binay will submit receipts/paperwork to Eric Andrews/Bob Welge.
* Education Programs – No Report.
* Programs --- Peter Kurzhals.
  + Peter discussed the upcoming lunch and learn program.
  + Peter will work on the October lunch and learn program, and speaker.
  + Peter will work with Jody Hart, and Bob Welge on a location to post the Program video.
  + Jody will work on the location, and space requirement.
* Communications – Jody Hart
  + Jody worked on the location and requirement for the Programs/videos.
* Career and Professional Development – Erol Kilik (Not Present)
* Honors and Awards – Lotfi El-Bayoumy (Not Present)
* YP – Vacant
* Members at Large – No Report

1. **New Business** (No Report)
2. **Next meeting**

* Next meeting, Tuesday, 9 August 2022, 6 PM.
* Dino will ask Colin to set up a Zoom Meeting.

1. **Adjourned** All

* The July AIAA OC Council Meeting was adjourned at 7:20 PM.

Recorded by: Gene Justin