**Council Meeting Minutes**

**13 December 2022, 6:00 pm – 7:00 pm**

**Virtual via Zoom**

**Council Members Present**

|  |  |
| --- | --- |
| Chair – Tracie Prater | Education – |
| Vice Chair – | K-12 Outreach – Robin Osborne |
| Vice-Chair (Mobile) - vacant | Liaison to Student Branches – |
| Treasurer – Alan Lowrey | YP Director – Christopher Kitson |
| Secretary – Len Naugher | Liaison to Professional Societies – |
| Marketing – | Special Projects – Linda Krause |
| Honors & Awards –  Joe Majdalani | Public Policy – |
| Membership – Bob Tramel | Webmaster - |
| Immediate Past Chair – |  |
| Assistant Webmaster – Jason Pullias |  |

**Council Members Not Present**

|  |  |
| --- | --- |
|  |  |
| Liaison to Student Branches – Ian Slamen |  |
| Immediate past chair – Theresa Jehle |  |
| Vice chair – Mark Becnel |  |
| Public Policy – Roy Hartfield |  |
| Marketing – Denver Powell  Education - Behzad Babamiri |  |
|  |  |

**Others Present**

**Chair**

Past events/activities:

* Wright Brothers First Flight Drawing and Essay Contest
* Awards will be presented on 12/16
* Tinsel Trail tree decorating (11/20)
* Chamber of Commerce Holiday Reception (12/6)
* Volunteer night at Galaxy of Lights (12/7)
* Associate Fellow recognition dinner at Burritt on the Mountain (12/12)
* Space policy lecture (Artemis accords and Space Debris) with Ellis Brazeal (12/13)

Upcoming events/activities:

* Ugly Sweaters on the Tinsel Trail (YP event) on 12/14
* Aerospace-themed holiday card contest (submissions through 12/20)
* Professional lecture with Tinesha Ross from ULA (rescheduled due to inclement weather)
* 6 PM on January 5th at Downtown Huntsville Library
* Professional Lecture with Dr. Seyyed Salehian from Tuskegee University
* January 11th at noon (Zoom)
* ULA tours
* Friday, January 27th and Friday, February 4th
* Both 30 person tours are full!
* Quiz Bowl at UAH
* February 4th
* Professional Lecture with Ricky Deutsch
* Hexagon film-based reconnaissance satellite
* Huntsville Engineers’ Week Dinner
  + Tuesday, February 21st (pending council approval)

**Vice-chair/Program**

No update

**Secretary**

No update

**Special Projects Director**

No Update

**Membership Director**

No update

**Liaison to Student Branches**

Allie Brown (UAH) student branch chair online for meeting

-talked about potential collaborations between UAH student chapter and GHS

Ian Slamen speaking to UAH student branch soon on GHS and activities

**Treasurer**

Table

Description automatically generated

**Mobile Chapter**

No Update

**Marketing Director**

No Update

**Education Director**

No Update

**Newsletter Editor**

This position is open

**Honors & Awards Director**

Council discussed section awards dinner in spring at this meeting

Reserved Jackson Center for Saturday, May 20th

Will need to put out call for award nominations in late Feb./March

Need to recruit keynote speaker:

Peggy Lee Wright, The Company You Keep

Chris Crumbly, Victory Solutions

Todd May, KBR Wyle

Paul Gradl, NASA (won Engineer of the Year for AIAA in 2022)

If you have other ideas, send to Tracie and/or Joe

**Liaison to Professional Societies**

No Update

**K-12 Outreach Director**

No update

**Public Policy Director**

No Update

**YP Director**

No Update

**Webmaster**

* **Key Accomplishments**
* Transferred hsv-aiaa.org domain name registration from GoDaddy to Google
* $12.00 annual fee captured in webmaster budget
* Uploaded new articles to website on recent events
* Council members continue to post upcoming events on Engage+Eventbrite and create emails in Constant Contact

**Motions Made, Seconded and/or Carried**

Motion #1

**I, Tracie Prater, motion to approve council meeting minutes from November 2022.**

*Seconded by:  Alan*

*Yes:  8       No: 0         Abstain: 0*

*This motion is:   passed*

Motion #2

**I, Tracie Prater, motion to lead organization of the Huntsville Engineers’ Week Dinner.** *The Engineers’ Week Dinner is a multi-organization event where several entities (companies, other professional societies, universities) give awards.  It is typically held at the Jackson Center.  The event has not been held in person since 2019 and it is AIAA’s turn to host it.*

Motion to reserve Jackson Center for evening of Tuesday, February 21st.  Total cost would be $4,945.44 for 100 people (used to get estimate for contract).  Cost of a meal per person is $34.  Thus actual cost of reserving venue to section is about $1500. We would also need to purchase dinner for HATS award winner (professional of the year) we would honor at event.

*Seconded by:  Linda Krause*

*Yes:  8        No:  0        Abstain: 0*

*This motion is:   Passed*

**Other:**

**Council Internal Updates**

Policies and procedures document

draft is available for review

**Concerns / Requests**

N/A

**Action Items and Suspense’s**

Previous Council Meeting open actions: (See Action Item List on Google)

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Date Assigned** |
|  |  |  |