



**American Institute of
Aeronautics and Astronautics**

Cape Canaveral Section
Council Meeting
November 16th, 2011

In Attendance:

Susie Allen-Sierpinski
Tristan Clouse
Jennifer Holland
Bill MacDonald
Yvonne Parker
Luke Roberson

Matthew Zuk
Michael Deimeke
Roelof Schuiling
Paul Sierpinski
Joe Dietz
David Fleming

The meeting was called to order at 5:30 PM by Susie Allen-Sierpinski.

A motion to approve the minutes of the October 19th meeting, as amended, was made by Tristan and seconded by Roelof. The motion carried unanimously.

The treasurer's report was submitted by Matt. A motion to receive the treasurer's report was made by Bill and seconded by Tristan. The motion carried unanimously.

Old Business

- Technical Conference – tabled discussion: ISU has approached our section to ask if we are interested in helping put on their conference in conjunction with the conference we have been planning. They already have speakers and ISU Alumni lined up as participants. They were planning for July 6th, possibly the 7th. A KSC tour is also being worked as a part of the conference. The event would be open to AIAA members, however the price schedule has yet to be worked out. They are asking that we work with FIT and help organize the event. The Council's consensus was to go ahead with the initial planning and begin working with the ISU organizers. "International Space Forum" was proposed as a name for the conference.
- November Dinner Meeting : 63 RSVP's thus far. Several awards will be given out: Charles's Sustained Service Award, council members certificates of appreciation, and a USA award for Tom Trovillion. The new AIAA section banner is in and will be making its first appearance at the dinner meeting. Dave is bringing a projector and Susie is bringing a laptop with a 'real mouse' for the speaker.
- Girl Scout/Boy Scout Event – Dec 3rd : An email went out asking for volunteers for 4 of the stations. They were Identify Aircraft, Build an aircraft model, Careers, and Aerodynamics. So far there is at least 1 volunteer for each of those stations in the morning, and most of them for the afternoon. Still looking for volunteers for the afternoon session, so please speak with Tristan if you are interested.
- Section Logo: The National logo people mis-interpreted (badly) what we had requested and in so doing, have expended their 3 hours they are allowed to give us to help come up with a new logo. What we currently have, and our feedback, will be given to a third party to try and create what we were actually going for. This will hopefully be reported back to the council at the next meeting.

- TiCo Airshow: We are waiting for the TiCo people to get done with their Veteran's Day events. They have indicated that they know we're interested in participating again this year and will send us the information shortly (probably early next month.)
- Girl Scout/ Boy Scout Event: Planning is going on now for the event on December 3rd. Christian is the point of contact for us, Tristan is in the loop as well.
- Newsletter: The November newsletter looked great. There was discussion regarding the frequency we should send out newsletters. We put out 9 newsletters last year, and Susie's concern is that if we do too few, we won't get as many points for the annual report write-up as we usually do. The suggestion was to have one come out every other month with specials on occasion whenever we have a particular event or content to fill it. Dave will also begin providing the CCTS calendar to Jennifer for inclusion in the newsletter.
- YP Event: We are planning a YP event at the Melting Pot, Viera, on December 13th from 5:30 to 7:30. The costs will be entirely up to the members in attendance, the section will not be contributing anything besides planning since it is a purely social event.

Committee Reports:

- Matt (Treasurer): Nothing additional to report
- Tristan (Vice chair): Chris Nagy is presenting to the students at FIT. He is using the same presentation he would have given at our technical conference had it gone.
- Jennifer (Newsletter/Communications): Nothing additional to report
- Joe (Member at large): Nothing additional to report
- Dave (Honors and Awards): The speaker's gift ended up costing \$24.95. He will send Matt a receipt for reimbursement. We also have Charles's Sustained Service Award. Dave would like to get more participation in the section outstanding member award and broaden the applicant pool a bit. He has suggested it focus more on engineering achievement and less on section activities as a pre-requisite. The council would like to keep section participation as a criterion. We like the new direction, but perhaps make it clearer that we will be using participation as a means of tie-breaking. Finally, student conference planning is going very well. ERAU is doing a great job of fundraising and has really stepped up to the plate. A NASA tour is being worked on as the industry visit for the conference.
- Luke (Young Professionals): Nothing additional to report
- Bill (RAC Representative): Next RAC meeting will be at the ASM on January 11th. Alan Lowrey is still looking for a Deputy Director-Membership for region 2. Bill will have a new email address for next month in case you need to get a hold of him: William.macdonald48@gmail.com
- Mike (Webmaster): Will put Bill's new email on the website. Will also add the ERAU dinner meeting (March 2nd.) Mike asked that if we do a poll through facebook to please send him the information so that he can add it, or a link to it, to our webpage.
- Roelof (Career Enhancement): Nothing additional to report
- Yvonne (Member at large): \$2200 in CAT3 funds are available now. Hunstville has already asked for \$400 of it. She suggests we do the same, soon!
- Paul (Secretary): Nothing additional to report

New Business:

- E-Week: IEEE is partnering with us and CCTS, and has committed to finding a speaker. Joe is working on venues. Susie has asked for a side-by-side comparison of his front-runners for the next meeting so that it can be settled and booked. February 21-23 are the possible dates that were tossed around with the 23rd being agreed upon as the target. Bill suggested that we attempt to secure exhibits once again since it added excellent talking points and atmosphere to the event last year.

Dave mentioned that other organizations, other than the co-sponsors, are being prompted to present awards as well to maybe add a bit more prestige to the event. Joe asked if a buffet was a valid option, to which the response was yes so long as it is “classy” (no paper plates/plastic-ware).

- Science Fairs: They are all at Merritt Island Mall this year. The paperwork will be coming to Susie shortly. Contact her if you are interested in volunteering. This year, they will be February 3-4, 10-11, and 17-18. Mike will put this on the webpage for the members as well.
- Spring BBQ: Susie mentioned holding a spring BBQ for the student branches at Jetty Park, tentatively April 14th, to promote interaction between one-another as well as thank them for a job well done for the Student Conference. We will propose CAT3 funds for such an event.

The meeting adjourned at 6:40 PM. The next meeting will be Wednesday, December 21st at 5:30pm