



October 23, 2014

Chairman: Matt Zuk  
Secretary: Hunt Culver  
Education: Bruce Vu  
Public Policy: Kevin Simmons (t)  
FIT Student Chapter Rep: Rakhayai Mangsatabam

Vice Chairman: Dave Fleming  
Membership: Tony Mansk  
YP Rep: Taylor Dacko  
Member: Jared Brewer

Matt Zuk called the meeting to order at 6:05 pm.

Jared Brewer introduced himself.

The September 18, 2014 meeting minutes were approved.

The October Treasurer's report was received and current available balance is \$4,036.80.

### Old Business

1. Fall Gala Event Planning – Matt Zuk presented the details of the current plan. There are forty pre-registered guests including some non-members who have paid during the early registration period. The early sign-up option has been removed from the website as the deadline has passed. Catering is planned for 72 people, and we have FIT and ERAU student interested in attending. Notable guests include Bob Cabana and Frank DiBello. Guests include many from KSC/Cape and a few Harris employees, but not many from the Melbourne aviation area. We are planning a registration table and a photographer. Current sponsorships include only Jacobs at this time. Other local aerospace/engineering companies were recommended to follow up with. We will begin advertising in the KSC daily news, and AIAA members are encouraged to publicize on their LinkedIn accounts. The final planning for the event timeline are as follow:

05:45 pm	Doors Open (socializing, museum tour, scavenger hunt)
6:00	Hors d'ourves served on 4 <sup>th</sup> floor <ul style="list-style-type: none"><li>■ One low top tables for handicapped</li><li>■ Ten high top tables</li></ul>
7:00	Guest speaker
8:00	Dessert, coffee and socializing

2. KSC Family Day –Bruce Vu summarized the successful event. Approximately 200 people stopped by based on the number of foam plates used to make airplanes. Although it rained during the first part of the day, the students were excited. The rate of activity was steadily busy the whole time thus the six FIT students were a big help. From a lessons learned perspective, in the future we should consider more or better ink pens and we should consider pre-tracing the airplane form on the plates for the very young students. NASA Education Office estimated about 750 participants overall – adults and students.

3. CCTS Robotics Showcase – Dave Fleming summarize the successful event held at the Florida Solar Energy Center in Cocoa. His assessment, based on feedback, was that this event was more successful than past events toward reaching the goals of interaction between professionals and students. With more exhibits contained within the atrium of FSEC building, the energy level was higher. Women in Defense were rigorous in getting approximately 55 adults registered. Total expense for food was \$1000. Subtracting costs from sponsorships – including the AIAA Cape Canaveral Section, CCTS is estimating \$100 can be awarded to each participating team. Dave recommends the same location next year and will work with the CCTS network. The \$400 AIAA sponsorship check should be sent to Rich Kiefer (CCTS Treasurer).

## **New Business**

1. National Engineers Week Banquet – Matt reported that volunteers are needed to help with the planning committee; AIAA is responsible for the on site registration table and point of contact for sponsorship funding opportunities. Fred Martin from CCTS is the committee chairman and is developing a sponsorship letter. The event is scheduled for February 26, 2015. The section's Outstanding Member Award will be presented at this event. Call for nominations will be distributed in December/January and will be due in January.
- 2.
3. AIAA KSC Family Day – The event has not been rescheduled; no new development to report. Matt has not reached out to local educators. Jared stated he knows educators at the Sylvan Learning Center, and perhaps they can get 15 or more K-12 students. Matt said he will pursue after the Fall Gala.
4. Sci-Tech 2015 – Our section is leading an effort to host a tour of KSC and the KSC Visitors Center to provide a local Section-sponsored activity in conjunction with the conference. AIAA Central Florida Section has partnered with us. Luke has completed the NASA External Affairs form to gain NASA sponsorship of the tour to enter KSC property. It is planned for Friday, January 9, 2015, after the main conference. The NASA paperwork needs the KSC director's sponsorship and has been hung up in the staff coordination process. The Region II representatives, Chriss Jessee and Alan Lowery, think the tour is a good idea. The cost will be \$30 per person for the transportation expense; and the planned time period is 9 am to 3pm. It will be necessary to have AIAA KSC/Cape badged employees as escorts for each. Three busloads are estimated (150 people).

5. STEM Guest Lecturer Program – There has been no progress made in getting this program in the Brevard County schools.
  
6. Twitter Account/Communications – Jared created a Twitter account for the Section; the handle is “Cape Canaveral AIAA”. The Section can use it to send out communications. We can provide links to our Facebook page and we can retweet other RSS feeds to disseminate news items or other information. Through the use of moderation we can control what other people post to our account. One can also post images to Twitter; however, there is a 144-character limit to tweets.

## **Committee Reports**

Vice-Chair (Dave Fleming): No additional input.

FIT Faculty Advisor (Dave Fleming): No additional input.

Secretary (Hunt Culver): No additional input.

Education (Bruce Vu): Dr Vu reported he has had a paper approved to present at Sci-Tech 2015 so he will be there if anyone needs assistance for networking.

Young Professionals (Taylor Dacko): Planning is on-going to look for space related events around which to plan a YP event. Taylor is attempting to plan a YP event coincident with the EFT-1 launch. One possible location is the Florida Beer Co. Additional information will be provided when they are available.

Membership (Tony Mansk): Membership has increased by a few members. Since the membership rates are going up on November 1, 2014, he has sent out notices to encourage members to renew before that date.

Kevin Simmons: University of Florida Aerospace Engineering professor, Norm Fitz is interested in promoting small satellite systems during Congressional Visits Day (CVD). He is coordinating with Kevin who is awaiting additional details about the discussion topics from Dr Fitz.

FIT Student Chapter : Rakhayai reported the AIAA student chapter is planning a family night event from 2 – 7 pm on October 31<sup>st</sup>. He said that they could link FIT’s AIAA twitter to ours so that the students could see our tweets. Matt recommended that their January professional dinner meeting should start their planning soon, and that AIAA National has a list of approved guest lecturers whose visit would be paid for by National.

The meeting adjourned at 7:35 pm.

The November meeting date is November 20, 2015 at 6pm.