



November 20, 2014

Chairman: Matt Zuk  
Membership: Tony Mansk (telecon)

Secretary: Hunt Culver  
YP Rep: Taylor Dacko

Matt Zuk called the meeting to order at 6:06 pm.

The October 23, 2014 meeting minutes were approved later in the week by electronic communication.

The November Treasurer's report was reviewed and discussed. Then later in the week it was received and approved by electronic communication. The current available balance is \$3815.16

### **Old business**

1. Fall Gala Event – Definitely a successful event. The only negative is that we did not quite break even on the budget although we were very close, but we didn't hold the event to make money. The sponsorship checks have not been received so Matt will send a thank you card or email to the three companies and remind them. We processed W-9 employer ID # for Jacobs and Lockheed for their invoicing systems. We have received no feedback from Sandy yet. Food was good. Matt will write a report for Luke for tomorrow to include in the RAC report regarding the very successful event.
2. Yuri's Night Space Coast YP Social -- The YP event has been approved by AIAA National. This event is a fundraiser for Yuri Night scheduled on the evening of the EFT-1/Atlas 5 launch. We have planned \$250 for food budget. Ryan, the organizer will prepare the food himself. AIAA will pay \$150 to sponsor the Yuri's Night EFT-1 Fund Raiser by paying the admissions fee for some AIAA members. Taylor reports that the door entry fee has not been set; however, he plans to send out invitations to YP members via email with instructions to respond to the Section's gmail account. The first to respond to email will help to establish the members for who the Section will pay their admission fee. Matt said he will pull data from Data Maker for age 35 or less for email.

### **New Business Topics**

1. Sci-Tech 2015 KSC Tour – Plans are moving forward for us to provide a KSC tour for Sci-Tech participants on the day after the conference finishes. Because KSC is a federal government facility, Chris Jessee sent a list of registrants for us to coordinate with KSC Security. Many of the Sci-Tech participants are foreign nationals. Taylor is now working with his management to sponsor the tour

which may be 150 people. KSC needs a manifest of the people on the bus(es) and needs two weeks to route through the security approvals. The exact tour route/time has not been determined; however the general plan is as follows:

- Pickup location: Gaylord Palms in Kissimmee, FL
- Central FL AIAA Section will help load the bus at 9 am.
- Cape Canaveral AIAA Section, with KSC/CCAFS badges, will escort the attendees.
- Tour stops: Visitor center and Atlantis exhibit, Saturn 5 center, and drive by Pad,
- Return back to Gaylord Palms by 3 pm

2. National Engineers Week Banquet – Event planning has begun for the February event. AIAA is handling the registration table. CCTS has a PayPal account so most advance registration will go direct to CCTS, not us who are working the registration table. Matt reported that a Memorandum of Agreement (MOA) between the three organizing parties that outlines roles, responsibilities, and agreements of each organization. The primary agreements are that revenue will be split by all three, and expenses will be split by all three, except for organizations who buy tables but then do not show and pay. Fred Martin of CCTS is requesting assistance from Matt with the handling the CCTS PayPal account which he is not familiar with. At this banquet the Section will present our outstanding member award. Nomination forms will be posted on web site. The event will be held at the Holiday Inn in Viera as in recent years. The speaker will be Carol Craig. Also, the Women of Defense organization will be conducting a silent auction.
3. Educator Teacher Award - Now is the call for nominations. If you know of a teacher please submit his/her name. Some members have replied back. Matt needs someone to run this program. He will touch base with Jackie, but a volunteer is needed. This is a STEM related function.
4. Reach for the Stars (“RFTS) Rocket Competition -- The RFTS Rocket organization has donated three ESTES Rockets to AIAA if we wish to organize a rocket competition. They will provide the service with an estimate of cost; all we have to do is serve as the host. If someone in the Section is interested, the Section Executive Committee needs a volunteer to organize and manage such an event.
5. Essay Writing Contest - The Space Systems Technical Committee sponsors this essay each year for students in 7<sup>th</sup> & 8<sup>th</sup> grade. This year’s topic is “As a future space tourist where would you go and what would you do?” Each Section may develop Section level awards then route the first place winners to the Regional competition, and then to National. Local Section contests have to be completed by March, as it is in April when the National winner is announced. 2015 topic. The National award is \$100 to each contest winner, and the teacher receives an award to fund a field trip. AIAA National can provide some suggestions for local Section awards for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place at both grade levels. They also provide a judging matrix. We are looking for a Section member to organize this writing contest if any member is interested.

6. STEM Guest Lecturer Program Update – Bruce Vu has asked what he can do. Because the presentation was originally based on the Common Core Standards curriculum, which Brevard County did not adopt, we might need to reassess our marketing campaign and whether to continue at this time.
7. Twitter Account/Communications: no updates.
8. AIAA KSC Family Day – still on hold. Jared was pursuing if there is interest from Sylvan; however, we have not heard back. Again the Section needs a volunteer to lead.

**Committee Reports** (Please limit to 5 minutes)

Secretary (Hunt Culver): No additional input.

Young Professionals (Taylor Dacko): No additional input.

Membership (Tony Mansk): Membership includes 294 professional members. There is a paper from for new member submittals. It is paper because Emily Springer (Regional) wants to receive the forms. There is a \$10 discount for new member sign ups.

The meeting adjourned at 7:00 pm.

The next Section Council meeting date is TBD based on the holiday season (tentatively 12/18).