



**American Institute of  
Aeronautics and Astronautics**

Cape Canaveral Section  
Council Meeting  
March 21<sup>st</sup>, 2012

In Attendance:

Susie Allen-Sierpinski  
Robert Driscole  
Jennifer Holland  
Yvonne Parker  
Luke Roberson

Bill MacDonald  
Roelof Schuiling  
Paul Sierpinski  
David Fleming

The meeting was called to order at 5:32 PM by Susie Allen-Sierpinski.

A motion to approve the minutes of the February 15th meeting, as written, was made by Dave and seconded by Robert. The motion carried unanimously.

The treasurer's report was submitted by Susie due to Matt being at CVD. A motion to receive the treasurer's report as written was made by Paul and seconded by Robert. The motion carried unanimously.

Old Business

- Technical Conference: Luke updated the council with information he received from NASA KSC management. Specifically, there are government rules against collecting fees for the conference and advertising a NASA sponsored tour of KSC as a part of the same conference. AIAA needs guidance on what can and cannot be advertised and if we are or are not allowed to collect a conference fee at all for the public portion of the conference that we are working on. Luke reports that planning is still in work and that he needs to meet with the ISU organizers to work speakers for the event.
- Election – An email has gone out asking for interest. All council members please forward names of anyone you may know who is interested in joining the council to Paul. Also please send him your top 2 or 3 positions for next year if you'd like to stay on.
- Newsletter: A newsletter went out last month. Susie wants 2 more before June. We should advertise our last events, write recap articles for: E-week banquet (Dave), ERAU Dinner Meeting (Steve), the Tico Airshow (Roelof), and CVD (Matt?). Also, Susie will write a plug for the Student/Professional Spring BBQ. Items for the newsletter need to be in to Jenn by March 30<sup>th</sup>.
- E-Week Banquet: The venue was inadequate in terms of access to the upstairs area. The cramped space also would not have allowed another table to be added even if we needed it. It was difficult to hear and see the presenter from the whole room. Consensus of the group, and the co-sponsors, was that we can't use this location again. Feedback on the speaker however was very good. Overall the event made approximately \$155. When split between the co-sponsors, AIAA's share ended up being \$51.89.
- ERAU Dinner Meeting - Recap: It was held March 2<sup>nd</sup> in the College of Aviation Atrium. Dr. John Anderson was the speaker and was asked by the student organizers to discuss his career and how it progressed rather than a technical subject. Dr. Anderson's books feature fairly prominently

in the Embry-Riddle curriculum. The event was well received by the members in attendance, with the only negative comments being that there was no non-meat dinner option available nor any dessert or coffee.

- TiCo Airshow - Recap: The set up on Thursday was easy now that we've been through this once before and the airshow people knew who we were. The tent from NSS worked well, however there were only 2 tent pegs in the bag. Weather was good on Saturday but Sunday was nearly a wash due to rain. The people who worked the tent reported that the main interest seemed to come from aerospace professionals, college students, middle/high school students, children, and adults with aerospace professionals in their family. Next year, a sheet with what we do printed on it might help. A banner with the whole name of the organization, not just the abbreviation, will probably help draw attention to what we are as well. The members manning the tables should probably have AIAA branded shirts as well to help us stand out from the other vendors around us. Brochures for ERAU and FIT's degree program offerings would probably be well received. We should also come up with a few member brag sheets to show off what our members do and let their stories help tell ours. The recall list that Tristan created was a great idea and went a long way to helping keep everyone organized. Finally, keeping in regular contact with the airshow organizers worked well since they knew us and what we needed when we showed up.
- Spring BBQ – April 21<sup>st</sup>: Susie sent out an email last week about using Lori Wilson Park. Brevard Parks and Recreation already has JDRF there on the 14<sup>th</sup>. The 7<sup>th</sup> is already 2/3 booked. April 21<sup>st</sup> has 2 pavilions still available. It will cost \$53 to reserve one of them, and an additional \$125 deposit for cleanup. The plan is to book the pavilion from 12-4pm on the 21<sup>st</sup>. Robert made a motion to carry out this plan and make the reservation. Dave seconded and the motion carried unanimously. A flyer is being prepared. We are planning on having the traditional BBQ fare: burgers, hot dogs, possibly pork, plus anything else people bring with them or let us know they want that we are able to provide. Suggested adding words to the effect of "Please RSVP, but walk-ins are more than welcome" to the flyer we get some kind of idea of how many are attending but won't put people off if they forget to RSVP.
- CVD: Matt is there as we speak. We will get his report when he returns.
- Region 2 Student Conference Status: April 1<sup>st</sup> – 3<sup>rd</sup>. Registration is Sunday. 229 Students are currently registered and there are approximately 60 presentations. The call for judges is out. On-site judges will be needed Monday and Tuesday. 3 judges for 3 concurrent presentations per day will be necessary. AIAA will handle RSVP's for individuals not attending the conference but who would like to attend the awards banquet on the last night. We will use our paypal system and write a check to the conference afterward for the members who RSVP in this fashion. Paul will create the site on our webpage. The cost will be \$30 per person to attend.

#### New Business:

- Annual Report: Start working on your sections please. Forms went out by email.
- Logo: The newest iteration looks good to us. The only comment was to possibly make the trajectory a little more hyperbolic to better represent a launch.
- Final Dinner Meeting: 1<sup>st</sup> week of May now that the conference banquet is in April. May 3<sup>rd</sup> was discussed and agreed to. Using the Radisson again was also discussed and also agreed to. Susie will work with them to schedule and come up with the menu options. We need to find a speaker since Karin is not answering Susie's emails. Dr. Rusovici might be able to get Professor Inman from PSU; Dave will check on that. We will also speak to Joe about possibly getting someone from SpaceX.

#### Committee Reports:

- Robert: Nothing to add

- Dave: Honors and Awards – There are no Associate Fellows nominations currently being worked by the council. Luke is planning on self-nominating for the Lawrence Sperry Award. That nomination is due in July. CCTS – Need reps to present the excellence in science awards to local schools. Bill has prepared a spreadsheet with days and schools for people to sign up on. He already has about half of the slots filled, but please help if you can. Dave will come up with a separate pitch and sign-up sheet to go out to our members as well. The robotics event planning meeting took place. A few team presentations to pitch the 1 day event in late September were reviewed by the committee and they decided to go ahead with planning. One of the ideas floated was to have training sessions for judges, coaches, etc so that they can be ready to help student teams early on in the regular robotics season. Teams need inviting, the venue needs booking, and other high level planning needs to take place. Paul re-affirmed his willingness to participate on the planning committee. CCTS will be looking for money from member societies which would be evenly divided and given to teams as sponsorships. They would also like a member society to host a dinner meeting nearby as a separate but related event to wrap up the day.
- Jenn: Nothing to add
- Roelof: Nothing to add
- Yvonne: RAC meeting will be held on April 3 at the student conference at 3pm. Maybe we could plan a trip of some kind up to Jacksonville, and maybe Kyle can help us with that now that he's up that way.
- Paul: Nothing to add
- Luke: Nothing to add

The meeting adjourned at 6:54PM. The next meeting will be Wednesday, April 18<sup>th</sup> at 5:30pm