



September 18, 2014

Chairman: Matt Zuk  
Secretary: Hunt Culver  
K-12/STEM: Peter Warren (t)  
YP Rep: Taylor Dacko (t)

Vice Chairman: Dave Fleming  
Membership: Tony Mansk  
Education: Bruce Vu

Matt Zuk called the meeting to order at 6:10 pm.

The August 20, 2014 meeting minutes were approved.

The September Treasurer's report was received and accepted as amended. During the month the Section received \$850 advance from AIAA Region III, and there was one expense of \$17.16 to reimburse for the Brevard Zoo Teacher Open House door prize, a NASA book on classroom STEM activities. Current balance is \$1075.19.

## **Old Business**

### 1. Brevard Zoo Teacher Open House

The event's goal was to promote educator associate membership and to publicize our STEM Guest Lecture program. Matt reported that they were very busy and even ran out of brochures. Numerous home school educators were in attendance as well as educators representing 6<sup>th</sup> grade and below. Discussion about how to accommodate home school educators with the Guest lecture Program came up and Pete responded that we would present the Guest Lecture program to at a library. An event organizer reported over 200 educators were in attendance and received comments like it the "Best Open House Yet".

### 2. NASA KSC Family Education Day - Saturday Sept. 20, 2pm – 6pm

Dr Vu attended the NASA exhibitors planning brief prior to the event and gathered all the logistics aspects and briefed the council as follows: It is a free event to 1-6<sup>th</sup> graders on a first come - first serve basis. NASA expects 2000 attendees. Participants get all access to the Visitor Center except the bus tour. AIAA volunteers need to use a parking pass and park at lot 4. AIAA's "booth" location is on the north side of rocket garden. Since we need to be ready by 2 pm, volunteers need to be there by 1 or 1:30. Large carts will be available to move equipment. Be prepared to answer 'where's the rest room' question. There will be a Gee Whiz science show, and KSC Center Director Bob Cabana will be

speaking from 4:30 and 5:30pm. Additionally there will be NASA giveaways at different stations. Participants are allowed to linger until 7:30pm. Chairs are to remain in place at our designated booth. Josh Centaura is site coordinator. With regard to a dress code, no tank tops are allowed.

Due to the number of participants, it will be useful to have FIT students assisting our activity. Peter Warren also discussed lessons learned from last year – including the tie-down of AIAA banner, which becomes a sail in the wind and the need to scavenge for chairs.

### 3. Fall Gala Event Planning

Sandy Magnus will be the guest speaker for the event scheduled for Thursday, November 13, 2014. Matt presented a detailed budget assessment estimating the total cost to be approximately \$4,500 with an attendance target of 72 people. The evaluation of potential caterers is on going. The facility will be rented for exclusive use from 6 – 9 pm. Doors open at 6:00pm, food served at 6 pm, and guest speaker at 7 pm. After the speaker coffee and dessert are planned and guests can explore and mingle until 9 pm. Postcard mailout/invitation is being designed. A motion was made and approved to accept planning details and expend funds toward preparing for the event. The motion was approved.

Speaker's Topic: Aeronautics and Astronautics on the Space Coast.

## **New Business**

### 1. STEM Guest Lecturer Program Update

- Bayside High School and Eau Gallie High School have expressed interest in the program. Matt will pass contact information along to Pete Warren.

### 2. CCTS Robotics Competition Update

- The Section has budgeted \$400 sponsorship for this event, and is responsible for liability insurance coverage and advertising. The plan is to conduct open robotics displays for the first three hours, and then move into the auditorium to talk to professionals from 7:30 – 8:30. Event organizers are seeking to build professional involvement with the teams.

### 3. National Engineers Week Banquet

- Matt reported that volunteers are needed to help with the planning committee; AIAA is responsible for the on site registration table. Fred Martin from CCTS is the organizer and is developing a sponsorship letter. The event is scheduled for February 19, 2015.

### 4. AIAA KSC Family Day

- Event to be rescheduled; no new development

### 5. Sci-Tech 2015

- As previously reported event organizers want local Sections to sponsor an extracurricular event for conference attendees. The local Lockheed group has declined hosting an event

due to upcoming competitive bids. Taylor is working with KSC Public Affairs, and Luke is looking at setting up a KSC tour. At the exhibit hall booth for the Southeast Region, Allen Lowery wants to display student projects. They are considering free access to plenary session for students.

6. Next council meeting

- The nominal schedule conflicts with the CCTS Robotics competition; therefore, Matt will send out an email to discuss and select an alternate date and time.

## **Committee Reports**

Vice-Chair (Dave Fleming): No additional input.

FIT Faculty Advisor (Dave Fleming): No additional input.

Young Professionals (Taylor Dacko): No new development; still investigating potential events and was waiting for the Fall Gala timing to be determined.

Membership (Tony Mansk): Emails will be sent to members whose dues will be up for renewal to let them know to renew before the rates go up.

Secretary (Hunt Culver): No additional input.

The meeting adjourned at 7:38 pm.

The October meeting date is TBD.