



May 21, 2014

Chair: Matt Zuk  
Secretary: Hunt Culver  
YP Rep: Tony Mansk  
FIT Faculty Advisor: Dave Fleming

Vice Chair: Tristan Clouse  
Treasurer: Bill Macdonald  
Membership: Taylor Dacko

SKYPE: 321-473-4517

Matt Zuk called the meeting to order at 5:35 pm.

The April 16, 2014 meeting minutes were approved as amended.

The May Treasurer's report was received and accepted. Current balance is \$1404.55 with one outstanding check for \$200.00. Bill noted that we could still be liable for a partial expense of the under-run of account receivables for CCTS dinner.

### **Old Business**

Matt noted the passing of Dr Gupta from ERAU on May 6, 2014. Matt and Bill will coordinate to send a condolences note on behalf of this section.

Section Council Election Results: We receive 22 ballots, one invalid ballot, and one scanned vote. The new council members are:

Chairman – Matt Zuk  
Vice Chairman – Dave Fleming  
Treasurer – Bill Macdonald  
Secretary – Hunt Culver  
RAC Rep – Luke Roberson  
Public Policy – Kevin Simmons  
K-12 STEM – Peter Warren  
Education – Bruce Vu  
YP – Taylor Dacko  
Technical Activities – Amanda Gillespie  
Honors & Awards – VACANT  
Career/Workforce Development – Jacqueline Schmoll  
Membership – Tony Mansk  
Webmaster – VACANT

Bill reminded the council that the CCTS position is not an elected position but one appointed by the Chairman.

The report from the elections committed is that the use of LimeQuery for section elections was easy, and that we should plan to use it next year. Tristan passed the account login credentials to Matt.

Spring Dinner Meeting Recap: Matt reported that the dinner meeting was successful. Rick Cloutier, Deputy Director of Melbourne International Airport was the guest speaker, and his summary and forecast of MLB was quite interesting. From an event planning perspective the venue a little expensive, and we may not use it again. Registration was slow until the last minute, but the attendance was at the level we expected (23 total). Use of Paypal worked well. The all 3 Brevard Regional Science Fair winners of the AIAA Special Award were present. Each gave a brief explanation of their project to the audience.

Annual Report & Audit Budget Report: Matt reported the annual report and budget are due May 30, 2014, which is a change from previous years. Matt has received most of reports already, and there were only a few questions from Taylor remaining to be addressed. Matt will consolidate and review. Then he will send package out for review next Tuesday so that we can submit before the Friday deadline. The annual report is important because it is the basis of Cat I and Cat II funds awards. The audit budget report drafted for next year and will go into annual report. We are considered a large section based on membership of 291 at the start of the fiscal year. Budget forecast for next year can be changed by council vote during the year based on actual circumstances. The 2013-2014 budget was discussed. Revisions were made and the audit report and final budget was approved. The Audit Budget committee will meet at a later date to gain wet signatures on all documents before submitting to AIAA National HQ.

## **New Business**

CAT III KSC Family Day- Matt sent out flyer, but has not received any registrations. We need fifteen K-12 students or we could open up the registration for greater adult attendance on a first come first serve basis. Regular KSC Visitor Center admissions is about \$50.00/adult. The event would need to occur after May 31<sup>st</sup>, but Brevard County Schools will already be closed for the summer. Matt said he would share more information via email when it became available.

Emily Springer was looking for a September engagement for Sandra Magnus to come to the Space Coast, but she and Matt are looking at a later month based on Sandra's schedule. Matt envisions a semi-elegant (sport coat) evening access for AIAA members to the new Exploration Tower in Port Canaveral. The evening would include hors d'oeuvres served on different levels of the facility, and short presentation in the theater by the speaker.

## **Committee Reports**

Vice-Chair (Tristan): No additional input.

FIT Faculty Advisor (Dave Fleming): No additional input.

Young Professionals (Tony Mansk): No additional input.

CCTS Rep (Bill Macdonald): No additional input.

ERAU Faculty Advisor (Luis Gonzalez): No additional input.

Membership (Taylor Dacko): Taylor reported the April membership included 293 professional members and 62 educational associates.

Secretary (Hunt Culver): No additional input.

Newsletter/Communication (Jennifer Holland): No additional input.

The meeting adjourned at 7:34 pm.

The next meeting is Wednesday, July 16, 2014.