



August 20, 2014

Chair: Matt Zuk
Secretary: Hunt Culver
YP Rep: Taylor Dacko
RAC Rep: Luke Roberson

Vice Chair: Dave Fleming
Treasurer: Bill Macdonald
Membership: Tony Mansk

Matt Zuk called the meeting to order at 5:35 pm.

The July 16, 2014 meeting minutes were approved.

The August 17, 2014 Treasurer's report was received and accepted as amended. Current balance is \$1092.35.

Old Business

1. AIAA KSC Family Day- The event which was funded under Category III was scheduled for Saturday, August 16, 2014. It was postponed due to lack of student registrants. Matt will contact educator associates to determine if an associate is interested in taking his/her class to the KSC VC and Exploration Station since the original plan didn't generate enough participants. The section will fence the CAT III funds related to this event even though schedule conflicts prevented it from occurring in a timely manner from the funding year.
2. Fall Dinner Meeting - Planning continues for the AIAA Fall Gala. The speaker is Sandy Magnus, AIAA Executive Director, and the date is Thursday, November 13, 2014. The sport coat/dress event will be held at the Exploration Tower at Port Canaveral. Matt has secured an initial contract to secure the facility, A/V equipment, and unrestricted access to the facility. The fee is \$1700 including a deposit of \$850. Additional expenses include caterer options and advertising. Exploration Tower provided a list of approved caterers from which we need to get estimates for heavy hors d'oeuvres. Matt will ask Chris Jessee when Cat I funds are to be mailed out to avoid in hopes of using those funds. To help fund the deposit, the concept of offering a discount for registering early was suggested. AIAA members can bring a guest, and ticket prices have not yet been determined. Since the theater holds 72, Matt is estimating between 70 and 100 with many standing during the guest speaker portion. Matt needs planning a committee to develop advertisement and invite mail outs to high-profile AIAA members, Associate Fellows, and corporate members and sponsorship mail outs to corporate sponsors. Anthony Mansk volunteered to help with the planning committee. In order to maximize the participation, while allowing Section members preference, a delayed communication to Central FL section was suggested. A motion to move forward with planning for Fall Gala for November 13 was approved.

3. STEM Guest Lecturer Program – Pete Warren has received interest from Bayside High School in the lecture program. He is working the details with an educator there, and he'll be the presenter.
4. Space Coast STEM speed networking event - Matt attended and promoted STEM Guest Lecturer Program. There was one inquiry from the Head of the Brevard County Career & Technical Education Program, relative to their Pathways to Engineering Aerospace at Merritt Island High School. He has sent program information but has not heard back.
5. All Aerospace is local (Public Policy campaign) – Luke submitted a meeting request form to Congressman Bill Posey's office but has not heard back. Matt reported he met a Bill Posey representative at STEM speed networking, and they were looking at the October timeframe for a meeting. In order to target the August recess, we will need to plan earlier to secure an appointment while the elected representatives during the recess. It was noted that both Senators Rubio and Nelson have had recent KSC/Cape tours.
6. CCTS Robotics Competition – AIAA will sponsor this event again this year. Sponsorship cost is \$400 which will be covered by CCTS until refunded by AIAA. We are providing liability insurance coverage for the event. The venue this year is the Florida Solar Energy Center, and the date is a weekday, October 16, 2014. The event provides a practice demo opportunity for robotics teams and is open to the public. Matt wants someone from AIAA to assist Dave Fleming on the planning team; there is a need for advertising to get the word out and catering. The Section has budgeted \$500 for pre-college, and Dave proposes using \$400 from budget line item to sponsor this CCTS competition and to keep \$100 for other pre-college events.
7. National Engineers Week Banquet -Volunteers are needed to help with this planning. AIAA is responsible for on-site registration; advance registration will handled by CCTS PayPal. The event will be in February 2015 and will be held at the Holiday Inn in Viera (I-95). At the event AIAA present an award, and event planner should contact Dr Dave Fleming for lessons learned from past events.
8. Sci-Tech 2015 – This event will be held in Orlando this year, and AIAA National requests local AIAA Section to provide value-added activities. Lockheed Martin Modeling and Simulation Training Center, Lake Underhill campus is an event sponsor, and Jackie Schmoll has made inquiries for an activity there. Sci-Tech registration starts September 1, 2014, and the desire is to publicize the Section-sponsored activity on the registration form. Also Region 2 will have a booth in exhibition hall and would entertain students attending plenary sessions but the not technical sessions.

New Business

1. Brevard Zoo Teacher Open House event – On September 10, 2014 is this educator awareness event, an opportunity to learn about different organizations. We are allowed two members and one table. Pete cannot support this time, and Taylor attended last year. The goal is to promote the guest

lecturer and STEM programs. We need to provide a raffle prize like last year's coffee mug. Chris Jessee might be able to steer you relative to raffle prize available or know to the Region. Matt will ask Pete to update guest lecturer flyer for publicity.

2. Council Meeting Schedule – Matt reported that three committee representatives have schedule conflicts with the third Wednesday of every month. After some discussion, it was decided to electronically poll the representatives to determine a satisfactory time and day for this meeting giving consideration to CCTS conference room scheduling.
3. Valued added Membership Activities – Matt reminded everyone that the greater Huntsville chapter is still taking inputs and would like a survey of successful Section activities. Tony reported he used DataMaker to analyze membership interests, but the results were so varied, no conclusion could be made.
4. Technical Committee Nominations - AIAA Technical Committee (TC) Nomination period is now open for nominations for terms beginning May 1, 2015. Matt will post instructions on-line. Tony asked if there is a YP equivalent; however, Matt believes there already exists a standing committee for that.
5. FIT Book Signing Event – Matt announced this event. Well known and local journalist Jay Barbee would be signing his new book. Registration for the FIT event ends today.
6. National Space Club Florida Committee Space Worker Award – Matt announce that the Space Club would be awarding this on September 9, 2014. Matt has the event details if you want; he can forward via email.
7. SCSEA Exemplary Science Teacher Award Program - Matt mailed out this publicity to members for their interest. The Chamber of Commerce is organizing this and is seeking financial sponsorship.
8. NASA Family Education Night – This annual event is scheduled for September 20, 2014, from 2 to 6 pm. AIAA typically has representation, but we need to determine an interesting project. Tony asked if we would have access to power outlet and water hose for a rocketry project.

Committee Reports

Vice-Chair (Dave Fleming): No additional input.

FIT Faculty Advisor (Dave Fleming): With the start of the Fall Term, the AIAA student chapter is participating in the typical activities, including an AIAA student table at the campus affairs activity.

Young Professionals (Taylor Dacko): Based on the Fall Gala in November, Taylor is researching a YP event in October. No details at this time. Also, relative to the SciTech conference we might consider sponsoring a YP event at FunSpot in Orlando.

CCTS Rep (Bill Macdonald): No additional input.

Membership (Tony Mansk): As of this month there are 484 members – a number which includes students members who don't count toward National's official membership tally. Of that there are 110 who are considered YP. And in that group there are 45 regular members who fit into the YP category. This number is determined by the members who are non-students and non-educators. Matt considered the membership numbers inaccurate and asked Tony to verify against the monthly membership report.

Secretary (Hunt Culver): No additional input.

The meeting adjourned at 7:00 pm.

The next meeting is TBD. Likely dates are either Wednesday, Sept 17, 2014, or Thursday Sept 18, 2014.