**2019/20 AIAA Orange County Section**

**May 2020 Executive Council Meeting**

Zoom Virtual Meeting

12 May 2020

**Minutes**

**Attendees:**

Abdulrahman, Abdulmageed (“AB”) -- Guest

El-Bayoumy, Lotfi –- Chair,

Hart, Jody – Communication

Helms, Colin – ASAT 2020

Justin, Gene — Secretary

Koepke, Bob – Member at Large

Koepke, Jann – Member at Large

Martin, Jim -- Programs

Pandey, Binay -- STEM/Education/Rockets

Rocha, Edward – STEM/Education/Rockets

Roman, Dino – ASAT 2019

Schulze, Chase -- Past Chair

Shweyk, Kamal -- Public Policy

Sutton, David – Treasurer

Welge, Bob – Membership

1. **Call to Order** Chair Lotfi El-Bayoumy

-- Meeting was called to order at 6:15 PM.

-- Chair and Council thanked David Sutton for setting up the Zoom Meeting.

-- Chair and Council welcomed AB. AB introduced himself to the Council.

-- State and Fed Filling – Chase Schulze will work on the State filing.

-- Fed filing was taken care of already for this year by David Sutton.

-- Council Election:

-- Member votes are due by 25 May 2020, 15 submitted so far. Sent out 8 May 2020.

-- Bob Welge and Jody Hart will be the Teller Committee to count votes.

-- Orange County Science and Engineering Fair Awards: Done. Checks mailed, cleared.

-- Annual Section Report -- Each Council member to complete their portion (i.e. the tabs in the spreadsheet).

-- Lotfi to send out the Annual Report file to all Council members and make assignments for each report section.  Due June 1.

-- End of Chair Section.

1. **Record Minutes, Section Secretary**  Gene Justin
2. **Approval of Minutes**  All

**--** The April Minutes were emailed out prior to the meeting.

**-**- A motion was made to approve the updated April Minutes. 2nd, and Approved.

1. **Financial Report**  David Sutton

-- David presented the April Report.

-- A motion was made to approve as is the April Report. 2nd, and Approved.

-- Bob Welge will reach out to Amir Gohardani again.

-- Three “Outstanding” Checks need to find their way to the ASAT 2019 Gohardani Winners.

-- No ASAT 2020 Speaker Awards.

-- End of the Financial Report discussions.

1. **Membership** Bob Welge

-- Bob Welge will submit the Membership Section to the Annual Report.

1. **ASAT 2020** Colin Helms

-- See Section above.

1. **Around-the-Room**  All

-- Past Chair – Chase Schulze – No other inputs.

-- Professional Development and Young Professionals -- Erol Kilik (Not Present)

-- ASAT 2020 --- Colin Helms

– Colin Helms will work on 10 October 2020 as the date for a Virtual ASAT 2020.

-- Bob Welge will work on canceling the Hotel, prior to cancellation date.

-- Colin will work on a Zoom format, announcement, checking with AIAA, call for papers.

-- Colin will work on a Keynote Speaker.

-- No fee for a Virtual ASAT 2020. No Speaker Awards.

-- Newsletter – Vacant – No Discussion.

-- Communications – Jody Hart

– Jody got out the Election email for New Council Election

-- Public Policy – Kamal Shweyk

-- CVD was canceled for this year, and the hotel check was refunded.

-- Exploring A4A (August for Aerospace) possible activities with the Region VI Deputy Director for Public Policy.

-- Vice Chair / Honors and Awards – Lotfi El-Bayoumy

-- Lotfi is still reaching out on possible suggestions for this year.

-- Programs – Jim Martin –

-- Jim is working with LA Section on Zoom Programs.

-- Cooperative Program with Jim as the presenter set for about 1 August.

-- STEM/Education/Rockets – Edward Rocha, Binay Pandey

-- SLI is proceeding with limited capability. Awards may be possible. Design Awards.

-- Rockets proceeding as well.

-- Website transition proceeding to the new site.

1. **Motion to Adjourn** All

-- Next Meeting will be Tuesday, 9 June 2020. Same time. Zoom.

-- Lotfi will work on the AIAA provided Zoom access info.

-- The May AIAA OC Council Meeting was adjourned at 7:20 PM.

Recorded by: Gene Justin