**2020/21 AIAA Orange County Section**

**February 2021 Executive Council Meeting**

Zoom Meeting

9 February 2021

**Minutes**

**Attendees:**

Martin, Jim -- Chair

Abdulrahman, Abdulmageed (“AB”) – Member at Large

Hart, Jody – Communications

Helms, Colin – ASAT 2020/2021

Justin, Gene — Secretary

Koepke, Bob – Advisor Rockets

Koepke, Jann – Advisor Education

Pandey, Binay – STEM Programs

Rocha, Edward – STEM Programs

Roman, Dino – Member at Large

Welge, Bob – Membership

1. **Open**  Chair Jim Martin

* Meeting was called to order at 6:05 PM.
* Colin Helms set up the Zoom meeting.

1. **Minute Taker, Record Minutes**  Gene Justin

**3.** **Old Business** Chair Jim Martin

* State Registration.
  + Chase Schulze received in a letter with the State Registration Number.
  + Chase will continue to work on the needed items.
* Open Positions Chair Elect, Next Treasurer.
  + Bob Welge sent out emails on Chair Elect to 3 people.
  + One person responded back so far, and will talk to Jim Martin.
  + Jody Hart will work on sending out the call for the Next Treasurer.
* Annual Report draft.
  + Jim Martin sent out the 2021 Form for the Annual Report.
  + Would like inputs next month.
  + Annual Report is due by the end of May.

1. **Approval of Minutes**  All

* Motions were made to approve the January Minutes as is.
* Motions -- 2nd, and approved.

1. **Financial Report**  David Sutton (Not Present)

* Bob Welge presented the January Report
* Bank Checking ending balance was $17,155.54.
* The check for $499 cleared on 2 February, for the self-storage costs (6 months).
* Motion to approve made and 2nd. Passed unanimously.

1. **Membership** Bob Welge

* Bob Welge had no update this month.

1. **ASAT 2021** Colin Helms

* Colin Helms locked in the preferred date of 23 October 2021, and with Zoom.
* ASAT 2021 will be virtual.
* Colin will work on Keynote Speakers, and the Flyer.
* “Save the Date” announcement went out.
* Will contact AIAA Leadership to see if there is an interest in presenting a paper.

1. **Around-the-Room**  All

* STEM Programs – Edward Rocha, Binay Pandey, Bob and Jann Koepke.
  + Ed Rocha said: NASA SLI teams are working on a launch in next 2 weeks.
  + Bob Koepke said that rain in NC is slowing down Rockets there.
  + Bob supported an ISS Link National event in school near Washington DC.
  + Link is available for recording.
  + Bob mentioned the virtual SLI Student-to-Student Outreach program.
  + Motion was made to allow $250 for Student-to-Student Outreach Programs.
    - Motion was 2nd, and approved.
    - Bob Welge said: About $1,400 expense so far, budget about $4,000.
    - Binay Pandey will work on and forward the request to Bob Welge
    - Bob Welge will issue the check.
    - One event this month, another next month is the plan.
    - Another event 2nd Quarter.
    - Bob Koepke will work up an input for the Annual Report.
    - Two events in the AIAA 2021-2021 year starting after 30 June 2021.
* Education Programs – Jann Koepke, Bob Koepke.
  + Jann said no responses back from emails to UCI and Cal State Fullerton.
  + May follow up with UCI and Cal State Fullerton.
* Public Policy – Kamal Shweyk (Not Present).
  + Bob Welge said that CVD is going to be on 15-19 March 2021, virtual.
  + Kamal has already registered and will participate in the event, but not as the CA Captain due to work conflicts.  (Someone else will be the CA Captain.)
  + Members are encouraged to sign up and attend remotely.
* YP – Brad Williams. (Not Present)
* Career and Professional Development – Erol Kilik. (Not Present)
* Past Chair – Lotfi El-Bayoumy. (Not Present)
* Communications – Jody Hart.
  + Will work on the items discussed above.
  + At Jim Martin’s request (based upon AIAA suggestion), Jody is looking at Engage versus Constant Contact.
  + Jody will also work on an input for the Annual Report.
* Honors and Awards – Lotfi El-Bayoumy. (Not Present)
* Programs (Vacant)
  + Jim Martin had nothing new to report, except the Bob Koepke SLI Student-to-Student Outreach Program.
  + Still looking for someone to step forward to head up Programs.

1. **New Business** -- Nothing this month All
2. **Next meeting**

* Next meeting, Tuesday, 9 March 2021.
* Colin Helms will to set up the March Zoom meeting.

1. **Adjourned** All

* The February AIAA OC Council Meeting was adjourned at 6:45 PM.

Recorded by: Gene Justin