**2018/19 AIAA Orange County Section**

**August 2018 Executive Council Meeting**

Dino’s Italian Restaurant, 6391 Westminster Blvd Westminster, CA 92683

7 August 2018

**Minutes**

**Attendees (9):**

Schulze, Chase— Chair

El-Bayoumy, Lotfi – Honors and Awards

Justin, Gene—Secretary

Kilik, Erol -- Professional Development and Young Professionals

Kotikalpudi, Aditya – Guest -- STI

Martin, Jim -- Programs

Ridout, Phil – Council Member at Large

Rose, John – Public Policy

Welge, Bob—Vice Chair: Membership

1. **Call to Order** Chair Chase Schulze

-- Meeting was called to order at 6:06 PM. (Bob Welge, Thanks for the Pizza.)

-- Council thanked Jann and Bob Koepke on AIA Article on TARC and career development.

-- State Filing – Chase discussed State Filing.

-- Chase work with David Sutton and Non-Profit Expert Elizabeth on State Tax Board Filing.

-- Chase will work on filing and pay fee with Secretary of State as necessary for Form Si-100 (Statement of Information)

-- Chase will complete and fill out Form 3500 and submit.

-- Follow-on years we can use a short Form (199N), much like for Federal with Form 990N.

-- Chase will complete the above items and file by next meeting.

-- No update on Chase being added as a signature on the Bank Account.

-- ASAT – Council discussed the recent email from Dino Roman.

-- John Rose asked about the wrap up from last year.

-- Bob Welge said that last year was: About $1,500 deficit net on ASAT-Banquet.

-- Last year there was No Grants, a Grant of $1,500 would have cover the deficit.

-- Council at last Meetings said to proceed with ASAT 2019.

-- Details need to be worked out.

-- A small group was set up to work with Dino on ASAT 2019 plans/dates, and Awards Program Options.

-- Other funding avenues will be explored beyond the traditional Boeing grant, which may still be pursued, once the working group redefines the scope of ASAT.

-- Bob Welge said that a target 2019 date is: 20 April (turns out to be Easter Weekend).

-- Or, might be 11 May (Mothers’ Day Weekend), Memorial Day Weekend, 25 May.

-- Council suggested Bob get with Dino and Hotel, and attempt to:

-- Nail down 20 April, as the best option so far with dates filling up

-- Discuss with the Hotel the Night Program Options versus a longer Lunch/Options

-- Determine pricing options, and share info with Council members, sooner rather than later.

-- Need to nail down a date, and reserve that date with the Hotel, and not wait.

-- On other ASAT Items:

-- Bob Welge can help on Abstracts and arranging the Sessions.

-- Lotfi Bayoumy/MOOG can help on the mass emailing with Dino

-- Bob and Jann Koepke might be able to help again with Laptops, Projectors, Photos

-- John Rose and Jim Martin can help with the Speakers

-- Phil Ridout can help to get the word out to OCEC, Tech Orgs.

-- Bob Welge will update the email/info list on OC Firms/People.

-- Bob will forward the info to Lotfi, and to Erol Kilik.

-- Bob will work with AIAA/Emily on Contact info on SD Section, San Gabriel. Edwards.

-- Chase will reach out to those SoCal AIAA Sections.

-- John Rose said he would Co-Chair, if Dino agrees to be a Co-Chair.

-- John said that call for Papers needs to go out in December, so really need to lock down the ASAT date now.

-- Bob will get with Dino, and get back with key Council Members

-- End of ASAT discussion.

-- End of the Chair Section.

1. **Record Minutes, Section Secretary**  Gene Justin
2. **Approval of Minutes**  All

**--** The July Minutes were approved online prior to the meeting.

1. **Financial Report**  David Sutton (Not Present)

-- Bob Welge presented the July Monthly Financial Report

-- Bob Welge wrote a $75 check to Erol Kilik for an YP event at CSULB

-- Bob will correct the note on the Kilik Check Number.

-- There was $8.96 for copies of handouts, and $79.14 for July Council Pizza/Meeting.

-- The $15,764.65 in the Report matches the Checking Account Balance.

-- There were no outstanding checks this month.

-- There is still the $30 check outstanding for the Lady from ASAT, who moved.

-- Bob made motion to approve the July Report, Jim Martin 2nd, and Council Approved.

-- Bob said later that the payment for the Storage Unit didn’t make it into the Bank’s July Statement. Bob will update, as needed.

 -- End of the Financial Report and discussions.

1. **Membership** Welge

 -- Bob Welge supported a LA meeting on Sci-Fi and Sci-Fact on 14 July. Good Program.

 -- He will support again the Mars Society Meeting in Pasadena. Bob will take Pics.

 -- Bob made a motion for $125.00 to pay OC share for an AIAA Display Table, Mars fee.

 -- Jim Martin 2nd, Council approved the $125.00. --

 -- Bob Welge, and Jann and Bob Koepke, with support a 22 September NASA Rover Event.

1. **ASAT** John Rose/ Dino Roman (Not present)

-- See Discussion above.

1. **Around-the-Room**  All

-- Past Chair – Amir Gohardani (Not Present)

-- Chair Elect -- Open.

-- Newsletter – Omid Gohardani (Not Present)

-- Communications – Jody Hart (Not Present)

-- STEM/Education/Rockets – Jann Koepke (Not Present)

-- Professional Development and Young Professionals -- Erol Kilik

-- Erol sent out a second round, shorter emails to companies and a University on speakers and support.

-- No feedback so far.

-- He is also checked on Libraries as potential meeting sites. They do charge a fee.

-- Public Policy – John Rose (Not Present) / Kamal Shweyk

– Will support August is for Aerospace, and funds available if there are any ideas.

-- CVD will be in March.

-- Honors and Awards – Lotfi El-Bayoumy

-- Lotfi is working on call again for this year.

-- Bob will provide an update list/info on Companies.

-- Bob will provide to Erol as well.

-- Lotfi and Erol can also contact Jody.

-- Programs – Jim Martin

 -- Jim has a program Speaker set for tomorrow, Wednesday, 8 August, at Golden West College, site thanks to a contact with a Golden West College Chair David G.

 -- 20 Attendees scheduled, 19 since Lotfi had to cancel.

 -- Golden West may be the location for a September event, and other events and meetings, will see.

 -- Jim has September Speaker and a date, and Jim will work on the Flyer.

 -- LAFD Chief Fields is a possible October Speaker.

1. **Motion to Adjourn** All

-- Next Meeting will be Tuesday, 11 September 2018, same location and time.

-- The August AIAA OC Council Meeting was adjourned at 7:30 PM

Recorded by: Gene Justin