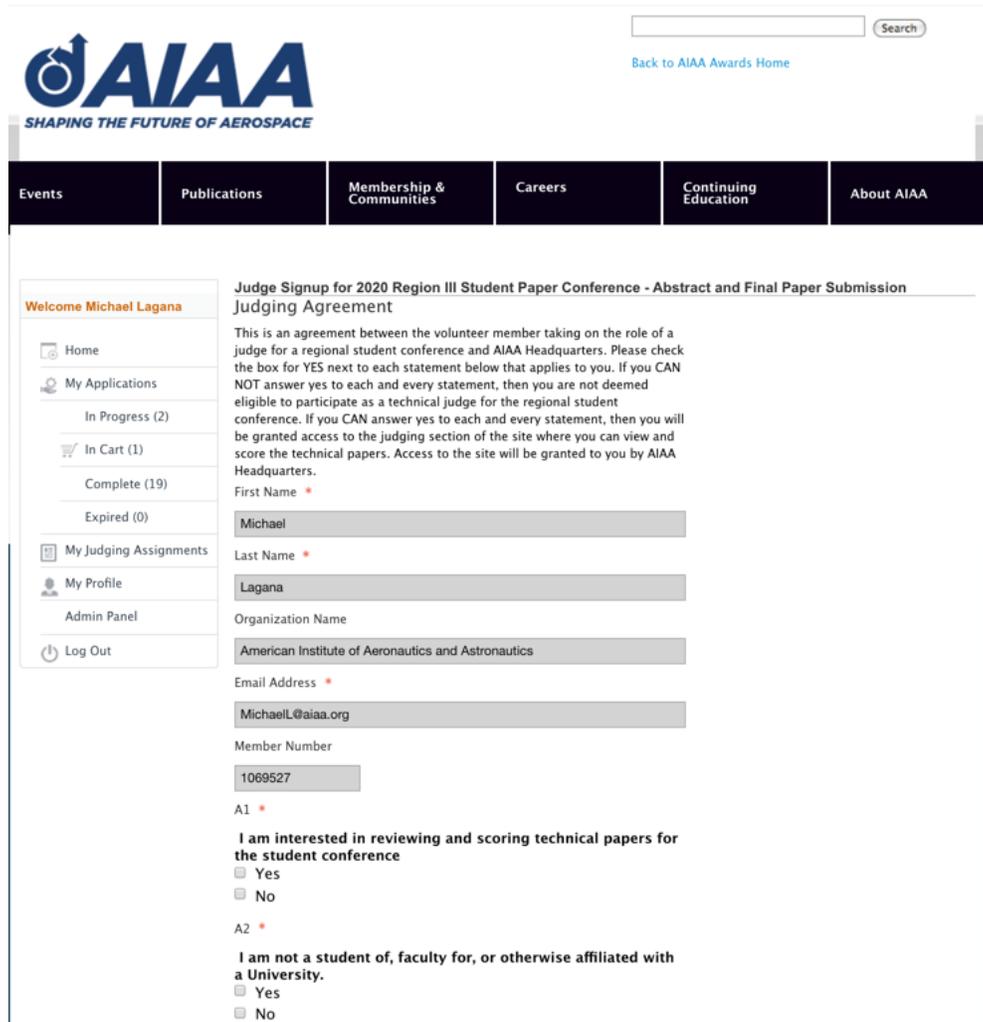


## OpenWater: How to Judge Student Conference Paper Submissions on AIAA-AWARDS.ORG

This documentation explains how to judge student conferences on AIAA-AWARDS.ORG via the user self-service area. If you have any questions about judging, please contact [michaell@aiaa.org](mailto:michaell@aiaa.org).

Step 1: Complete the judging conflict-of-interest survey. You may need to login – please use your AIAA.org username and password to do this. An AIAA Staff Member will send this to you.



**AIAA**  
SHAPING THE FUTURE OF AEROSPACE

Search

[Back to AIAA Awards Home](#)

Events | Publications | Membership & Communities | Careers | Continuing Education | About AIAA

Welcome Michael Lagana

- Home
- My Applications
  - In Progress (2)
  - In Cart (1)
  - Complete (19)
  - Expired (0)
- My Judging Assignments
- My Profile
- Admin Panel
- Log Out

### Judge Signup for 2020 Region III Student Paper Conference - Abstract and Final Paper Submission Judging Agreement

This is an agreement between the volunteer member taking on the role of a judge for a regional student conference and AIAA Headquarters. Please check the box for YES next to each statement below that applies to you. If you CAN NOT answer yes to each and every statement, then you are not deemed eligible to participate as a technical judge for the regional student conference. If you CAN answer yes to each and every statement, then you will be granted access to the judging section of the site where you can view and score the technical papers. Access to the site will be granted to you by AIAA Headquarters.

First Name \*

Last Name \*

Organization Name

Email Address \*

Member Number

A1 \*

**I am interested in reviewing and scoring technical papers for the student conference**

Yes

No

A2 \*

**I am not a student of, faculty for, or otherwise affiliated with a University.**

Yes

No

Once you have replied to the questions, please click “REGISTER”

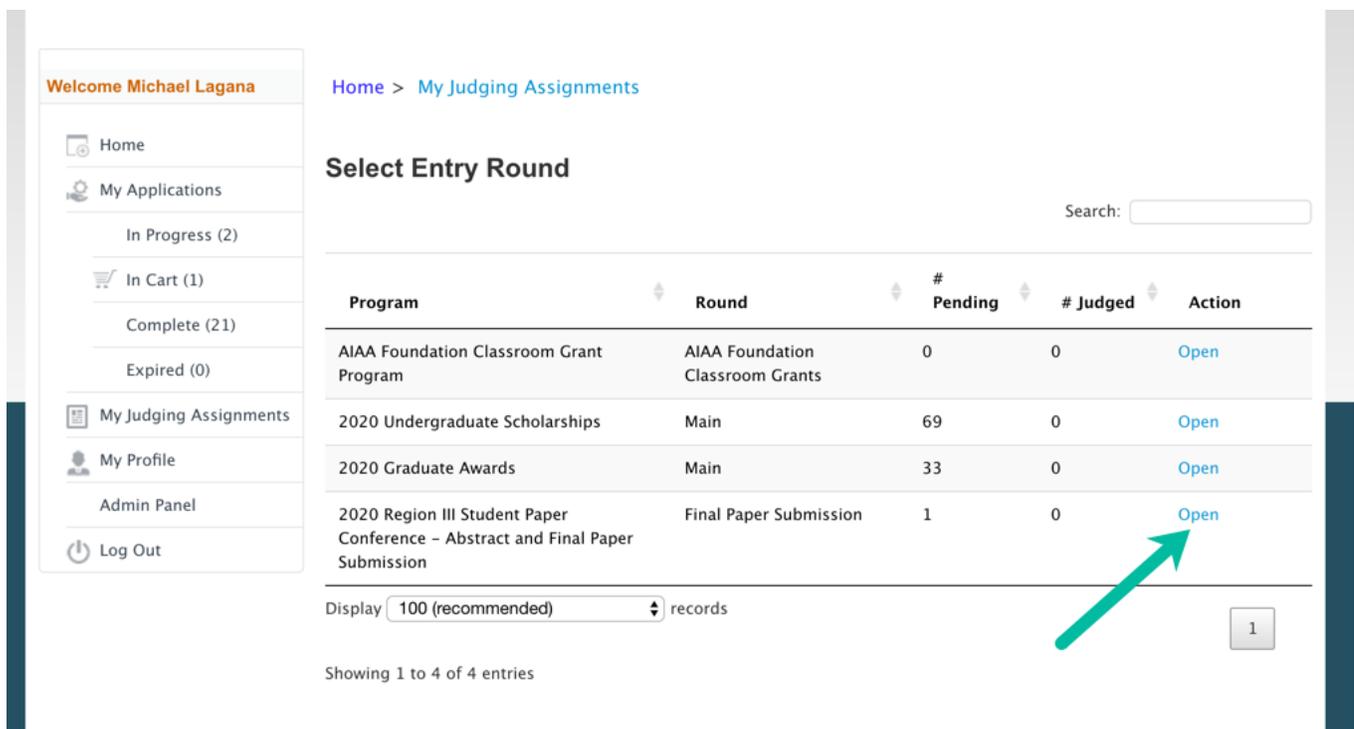
AIAA Staff will then add you to the program so that you may begin judging.

Step 2: Once you have been contacted by AIAA Staff that judging is open, please go to [aiaa-awards.org](http://aiaa-awards.org) and login to your account. Once you have logged in, click on “My Judging Assignments” located on the left-hand side menu:



You should then see the programs you have been assigned to judge.

Step 3: On the next page, look for the appropriate conference judging assignment and click “Open” as indicated below:



Step 4: Click “Open” again, as indicated below, next to one of the categories of papers you have been assigned:

Welcome Michael Lagana

Home > My Judging Assignments >  
2020 Region III Student Paper Conference – Abstract and Final Paper Submission: Final Paper Submission

Search:

Category Name	# Pending	# Judged	Action
View All Categories	1	0	<a href="#">Open</a>
Undergraduate Category	1	0	<a href="#">Open</a>



Step 5: Click the application to begin scoring and read the paper:

Home > My Judging Assignments >  
2020 Region III Student Paper Conference – Abstract and Final Paper Submission: Final Paper Submission

DESC Score

**Why the F-18 is the best Fighter in the Sky**

Category: Undergraduate Category

Application # 42818

[VIEW APPLICATION](#)

Score: -

Items 1 -1 of 1



Step 6: Click “NEXT”

Home > My Judging Assignments >  
2020 Region III Student Paper Conference – Abstract and Final Paper Submission: Final Paper Submission >  
Why the F-18 is the best Fighter in the Sky

Technical Paper/Presentation Rules → Applicant Information →  
Final Paper Submission

**I have read and understand the rules for submission.**

Yes

[NEXT](#)

**Why the F-18 is the best Fighter in the Sky**

Recuse Myself from Judging this Submission

Category:  
Undergraduate Category

Application #  
42818

[Download as PDF](#)

Evaluation Form



Step 7: Click "NEXT" again.

Home > My Judging Assignments > 2020 Region III Student Paper Conference – Abstract and Final Paper Submission: Final Paper Submission: Why the F-18 is the best Fighter in the Sky

Technical Paper/Presentation Rules → Applicant Information →

Final Paper Submission

Category \*  
Select the category that you will submit your paper

Undergraduate Category

For the undergraduate student category, no more than two *student* authors may prepare and/or present a paper at any AIAA student competition. Topics submitted may not be the same or a part of any project involving more than two students. Papers prepared jointly by an undergraduate and Master's student will be scored in the Master's category.

Paper Title \*  
Why the F-18 is the best Fighter in the Sky

PREV NEXT

**Why the F-18 is the**

[Recuse Myself from Judging](#)

Category:  
Undergraduate Category

Application #  
42818

[Download as PDF](#)

**Evaluation Form**

**Technical Content \***  
Are all major factors consid  
(correctness of theory, valid  
understanding and grasp of  
evaluation of these facts ma

Maxi

Exce

Goo

Ave

Pi

Step 8: You will then be taken to where you can view the final paper and begin scoring. Please fill in the rubric as you go. To assist you in navigating this page, labels have been assigned to the various elements which you will need to view and understand:

Technical Paper/Presentation Rules → Applicant Information →

Final Paper Submission

Submit Final Paper \*  
Now that your Abstract has been accepted you may submit your final paper. Only Adobe PDF (.pdf) uploads will be accepted. Before submission, please ensure that you have the following required elements in your paper:

- Your paper must be written in the [AIAA Meeting Paper Format](#)
- Please place Author Name and University Name, City, State/Province and Country at the top of the first page.
- Be sure your AIAA Membership Category (i.e. "Student Member") and student category (i.e. "Undergraduate" or "Masters") are footnotes for the authors at the bottom of the first page, along with each author's AIAA Membership Number
- Papers are to a maximum of 11 pages in length, single column, single spaced with 10-point font
- Unless submitting in the team category, you are allowed a maximum of 2 student authors and 1 faculty advisor for undergraduate/master's papers. If there is 1 master's and 1 undergraduate author, this paper must be entered into the masters category.
- Industry sponsors may NOT be listed as authors but may be thanked in an acknowledgement section
- P.H.D. work may not be presented for the Regional Conference competition

["SAVE and FINALIZE" button to complete your submission](#)

[Final Paper Submission Instructions for Technical Conferences \(4\).pdf](#)

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**Why the F-18 is the best Fighter in the Sky**

[Recuse Myself from Judging this Submission](#)

Category:  
Undergraduate Category

Application #  
42818

[Download as PDF](#)

**Evaluation Form**

**Technical Content \***  
Are all major factors considered  
(correctness of theory, validity of the reasoning used, apparent understanding and grasp of subject, etc.) and a reasonably accurate evaluation of these facts made?

Maximum points = 200

Excellent	151-200
Good	101-150
Average	51-100
Poor	0-50

Originality \*  
Is the paper just a compilation of standard textbook information, or does the author show independence of thinking or fresh approach to the subject? Is his subject a well-worn one, or does the choice and treatment of subject show some imagination?

Maximum points = 100

Highly original	61-100
Acceptable	21-60
Standard Information	0-20

Download the paper as .pdf

Rubric: Fill in as you go

Final paper displayed in browser

Step 9: After you have recorded your scores and written your comments, click “SAVE AND GO BACK TO LIST” at the bottom of the page. This will save your scores and allow you to choose another application to review and score.

The screenshot displays a web-based judging interface. On the left, a document preview shows page 2 of 8. Below it is an 'AIAA Membership Agreement' with a 'PREV' button. The main area contains a question: 'Does the author reach conclusions or recommendations that are feasible and practical for use, or does he merely lead the audience into further difficult or insoluble questions?' with a maximum points value of 100. A score of 100 is entered in the adjacent box. Below this is the 'Style and Form' section, asking 'Is the paper written in commendable English and does it present the material clearly and in the good, acceptable form for technical papers?' with a maximum points value of 100. A score of 100 is entered. A 'Comments to the Students' section follows, with a text area containing the comment 'Yes! The F-18 is the best fighter in the sky!'. At the bottom, there are two buttons: 'CANCEL AND GO BACK' and 'SAVE AND BACK TO LIST', with a red arrow pointing to the latter.

Page 2 / 8

**AIAA Membership Agreement \***

I understand that all members of my authorship team must be AIAA Student Members, and that any student authors that are not members will cause my submission to be disqualified.

I agree

PREV

**Does the author reach conclusions or recommendations that are feasible and practical for use, or does he merely lead the audience into further difficult or insoluble questions?**

Maximum points = 100

Wide application 61-100  
Limited Application 21-60  
Little Practical Value 0-20

100

**Style and Form \***

Is the paper written in commendable English and does it present the material clearly and in the good, acceptable form for technical papers?

Maximum points = 100

Good 61-100  
Average 21-60  
Poor 0-20

100

**Comments to the Students \***

Please take the time to provide the authors with feedback and comments on their paper. The comments will be emailed to the student after the Student Conference.

Yes! The F-18 is the best fighter in the sky!

CANCEL AND GO BACK SAVE AND BACK TO LIST

This concludes the documentation for judging. Should you have any questions about judging or the rules of the Student Conferences Program, please contact Michael Lagana, University Programs Coordinator at [michaell@aiaa.org](mailto:michaell@aiaa.org).