**Council Meeting Agenda: 8 April 2021**

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| **Officer Titles** | **Current Officers** | **Attendance** |
| **Secretary** | Trent Alsin |  |
| **Chairman / RAC VI Representative** | Michelle Itzel |  |
| **Vice-Chairman** | Curtis Brooks |  |
| **Treasurer** | Thomas Nadobny |  |
| **Communications** | Steve Boelhouwer |  |
| **Programs Committee** | Jasmine Toye |  |
| Membership Sub-Committee | Vacant |  |
| Awards Sub-Committee | Vacant |  |
| Young Professionals Sub-Committee | Jasmine Toye |  |
| Career & Workforce Dev Sub-Committee | Vacant |  |
| Public Policy Sub-Committee | Vacant  (Chair as sub) |  |
| **Education Committee** | Christine McLaughlin |  |
| K-12 STEAM Edu Sub-Committee | Tom Stevens |  |
| Collegiate STEAM Edu Sub-Committee | Evan Agarwal |  |
| Adult STEAM Edu Sub-Committee | Christine McLaughlin |  |
| **Cal Poly Student Branch Representative** | Nicole Bartal |  |

**Officer Status:**

**Secretary Status:** Trent Alsin.

* Looking into meetings in person at the library.
  + Library can accommodate, has WI-FI so we could also have zoom up. This is our plan for May’s meeting!

**Chair Status:** Michelle Itzel

* Wants to explore using AIAA funding to support a summer intern program.
* Section year ends in May, so we’ll be putting together our end-of-year report to submit.
  + After one more year, Curtis Brooks will take over as chair.
* Winning team at 1st in-person trivia night held at the PCC
* Organizational Changes:
  + Offer Cal Poly nomination(s) for any other open council position: Public Policy, etc.
  + Recommendations for open positions? Tell your friends, colleagues, and co-workers.
  + Resume workshop update?
* Status on Kevin Smith:
  + Bicycling accident on 1-Sep
  + Moved to Santa Barbara at Cottage Urgent Care facility – medically induced coma for 3 weeks. Left Cottage on 21-Sep.
  + Moved to Palo Alto rehabilitation center. Awake but no memory of accident or much of his time at VAFB. Last update was 22-Sep.
  + Still recovering at Palo Alto. No new news. He doesn’t seem to remember AIAA or much about VAFB. Not sure he remembers that he was our Treasurer.
  + Getting better and better. But time frame is still foggy.

**RAC VI Rep Status:** Michelle Itzel

* + No new updates

**Vice Chair Status:** Curtis Brooks

This role supports programs, so this officer can work with Jasmine to get programs scheduled and staffed. This role is also backup to the Chair, and is slated to take over the chair role in two years.

* + Curtis reaching out to Lompoc high to get contact info for their Science department lead
  + Template for resume workshop done: Feb
    - * Transitioning military
      * CalPoly
      * AIAA zoom enterprise accounts: < 500 people & 50 breakout rooms
    - TARC Rocket competition with Cal Poly?
      * Where could we do this? Somewhere on base, the trebuchet challenge done at Cocheo.
      * Could be combined with a base tour of a SLC
    - Looking into feasibility of hosting Cal Poly for the L-82 or Firefly launch

**Treasurer Status:** Thomas Nadobny

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| Checking Balance | $3,257.29 |
| Savings Balance | $5.01 |
| Deposits | + 0 |
| Expenditures | - $0 ( no more fee!) |
| **Total ending balance** | **$3,262.30** |

* **Action:**  Looking into swag and new shirts. **We have a bunch.**
* **Budget for Cal Poly Scholarship.** Amount? **Keep the balance > $1500, so $1700.00**
* **Status on 2020-2021 budget?** Any changes needed yet? **No changes!**
* **Council approved $100 expense**
* **May need a replacement for Treasurer position?**

**Communications Status:** Steve Boelhouwer

* Check out the AIAA Engage site: [www.Engage.aiaa.org/vandenberg](http://www.Engage.aiaa.org/vandenberg)
  + - Steve (Communications Officer) or Michelle (as Secretary) are the POCs for posting events, or announcements onto Engage.
* **Looked into the regional Zoom resources.**
* **Need updated AIAA header for this document**
* **Updated Engage graphics to use updated AIAA logo.**
* **All**

**Programs Committee:**  Jasmine Toye (Vice Chair as backup) – Congrats!

* Networking:
  + Trivia
  + Star Gazing
* Lecturer Events:
  + DL Series
  + Proximi AI wants to give a talk to our folks on how AI is being applied to Aerospace industry. November timeframe
  + Get in touch with the Launch Service Providers to give presentations.
* Mentorship and Career Development:
  + Speed Mentorship
  + Resume Workshop – January work with Curtis and Steve
  + Career Fair – put on by AIAA. Advertise and make available to our members.
* Section Awards Banquet:
  + - Need a high-profile lecturer for a section banquet Can get money from Regionals for this. Need an estimate to request. Can we get Captain Charles Plum from the recent Santa Maria Airshow?  He was a WW2 pilot and also fought in Korea.  He tells a compelling story.  Touchette to follow up with him.
    - Looked at the PCC for events and possibly for our banquet, this will be a good option!  Lots of space and interest in holding events.  Getting the particulars.

**Membership Sub-Committee:** VACANT (Programs Committee Officer as backup)

* Need a new officer for this role.
* YP and Programs activities will help with membership.
  + Can hold a membership drive or table at lecturer events and other open events.
* Monthly membership roster is out for November.

**Awards & Honors Sub-Committee:** VACANT (Programs Committee Officer as backup)

* Look at the Awards list from AIAA to see if any of our members have been recognized.
* Recognize the Student Essay Award Winner at the yearly banquet.
* Recognize any other award winners throughout the section year at the yearly banquet.

**Young Professionals (YP) Sub-Committee:** Jasmine Toye (Programs Committee Officer as backup)

* Networking:
  + Trivia
  + Star Gazing: Facebook event on 16-Jan and monthly, through CCAS
* Lecturer Events:
  + DL Series
  + Proximi AI wants to give a talk to our folk son how AI is being applied to Aerospace industry. November timeframe
  + Get in touch with the Launch Service Providers to give presentations.
* Mentorship:
  + Speed Mentorship
  + Resume Workshop - TBD

**Career & Workforce Development Sub-Committee:** VACANT (Programs Committee Officer as backup)

* **Speed Mentoring**
* **Resume Workshop**
* **Career Fair**

**Public Policy Sub-Committee:** VACANT (Programs Committee Officer, or Chair as backup)

* Register now for virtual Congressional Visits Days through the AIAA website.

**Education Committee Status:** Christine McLaughlin

**K-12 STEAM:** Tom Stevens

* Getting plugged into FSS STEAM activities.
* Air Force STEM Funds Execution Plan submitted 14 Feb; Successfully achieved all wickets to approve my entire $44K of funds for FY 20--have not confirmed receipt of funds yet
* Virtual 36th Annual Central Coast STEM Expo is a go!
  + Event is scheduled for 14-15 May 21
  + Fully coordinated with LUSD Coordinator, Education Services
  + Volunteers for judges request went Base-wide; confirmed 31 (Fri)/27 (Sat)
    - * Contact [heatherdawn.todnem@spaceforce.mil](mailto:heatherdawn.todnem@spaceforce.mil) NLT 23 April
  + Planning judges tutorial & dry-run of Zoom & scoring process prior to event
* STARBASE
  + Director agree on volunteers request email and sent out to Mission Partners
  + Director visit to Endeavour Center (VMS) occurred 19 Jan to look at materials & equipment to aid the STARBASE program
    - * Director and E.C. Founder working on plan to utilize some resources
* AIAA Space Systems Technical Committee Essay Contest 2021 Topic:  “Describe science experiments you can conduct on the lunar surface that is unique to our moon”
  + The 2021 contest is under way
  + Distributed the announcement to teachers and school contacts
  + Deadline for submittals is 30 April back to local Sections
  + The 7th grade and 8th grade winners will each received a $50 check (approved by council vote)

**Collegiate STEAM Education Sub-Committee: Evan Agarwal** (Education Committee Officer as backup) Congratulations and welcome to the council !!!

* Networking:
  + Trivia night (virtual or in-person)
    - Christine can provide the trivia directly to Evan/Cal Poly, if they want to run it.
  + Very interested in coming out for a launch (L-82, Firefly?) Summer begins in June.
  + Star Gazing
* Lecturer Events:
  + All spring events are cancelled. Looking into virtual events.
* Mentorship:
  + Speed Mentorship
  + Resume Workshop
  + Career Fair

**Adult STEAM Education Sub-Committee:** Christine McLaughlin (Education Committee Officer as backup)

* Book club, almost everything is now available on Overdrive
* Life sized Clue in the library at the end of March, beginning of April
  + Groups of 6, register by calling the library. Play times will be 1100-1500, game takes about 60 minutes. Monday-Saturday, last week of March
* Has a contact at UC Santa Barbara, teaches technical writing
* Networking:
  + Trivia
  + Star Gazing
* Lecturer Events:
  + DL Series
  + Proximai AI wants to give a talk to our folk son how AI is being applied to Aerospace industry. November timeframe
    - <https://proximai.com/>
  + Get in touch with the Launch Service Providers to give presentations.
  + **ACTION:  Schedule Scott Bailey:**  Base historian who gave a few talks at the base library about the history of VAFB, back to the Camp Cooke days.
* Mentorship and Career Development:
  + Speed Mentorship
  + Resume Workshop
  + Career Fair
* Trips to STEM centric museum ideas:
* **Northrop Grumman’s James Webb Telescope:** 
  + Sent contact info for Northrop Grumman to Cal Poly to set up there tour. Will work on a date for the base AIAA members. Update: Cancelled.
* **JPL Tour:**
  + **Schedule**
* **Future Tours:**
  + Raytheon
  + SpaceX
  + Firefly
  + Virgin Galactic
  + Spaceship Company
  + Lockheed Martin
  + Rocket Lab – McKinley has a POC.
  + Griffith Observatory
  + Mt Wilson Observatory – weekend tours of 2 major telescopes: 100ft and 60ft, with demo of sun spot monitoring (60ft) telescope.
  + Goldstone Deep Space Communication Complex

**Notes:**

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