

AIAA National Capital Section

12/09/2022

7PM

Hybrid, LM Crystal City

Meeting called by:	Dave Brandt	Type of meeting:	Monthly Council Meeting
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Attendees: Michael Barton, Dave Brandt, Steve Brunetto, Bruce Cranford, David Spencer, Andrew Tidwell, Norm Wereley, Susan Bardenhagen

Minutes

Agenda item: Past Meeting Minutes **Presenter:** David Brandt

Discussion:

While we held off on voting on the meeting minutes, we did decide to vote on NASA Federal Credit Union signatories

VOTE

Dave: Motion for Dave Brandt, David Spencer, and Steve Brunetto to be signatories on the NASA Federal Credit Union account

Second: Steve

Vote: 8-0 in favor of the motion, the motion carries

Agenda item: Treasurer's Report **Presenter:** David Spencer/ Steve Brunetto

Discussion:

The group discussed the news that National is going to change/eliminate chapter rebate in future. We're not sure if the problems are short-term or long-term. There was a discussion of re-working the budget after an early December meeting set the budget at \$17k for the year, or possibly making a 2-year budget if National will award points for that. David noted that we don't need to report midyear budget changes to National, just an end of year report. While there was some discussion of how to build interest in national and earn points, the group agreed the initial focus should be on building participation and being an active section with active student branches.

Action items	Person responsible	Deadline
✓ Send CVD letter from Steve Bower to Group	Dave Brandt	1/15
✓ Send budget to Michael for incorporation in future budget packages	Steve Brunetto	1/15

Agenda item: STEM / K-12 **Presenter:** Susan/David

Discussion:

Most of the discussion was on the upcoming Dec 21-22nd trip to GSFC with a subset of the science fair award winners from 2020-2022. The trip will be two 4 hours days run by Susan, Andrew and Dave. 26 students will attend, mostly college students now, split over 2 groups with a bus each. They won't need a lot of supervision. NASA is providing the bus and Susan is providing snack boxes, so there's no cost. Susan and Andrew agreed to get a list of names, take pictures, and prepare to write up a short report.

Outside of the event, Susan is regularly attending AIAA and NAS workshops on education and DEI. There are fewer traditionally-aerospace projects (pure aerospace projects related to wing design, etc) than there used to be, with more projects focusing on AI/Robotics..

There was a discussion of sending an email out to the section promoting SciTech and the Education Associates opportunities.

Susan also talked about Dr. Bruce Holmes: <https://www.linkedin.com/in/brucejholmes/> He's a great speaker for student groups.

Action items	Person responsible	Deadline
✓ Prepare a delivery mechanism for a mass email	Michael, Dave	12/15
✓ Write the body of the email and send to Michael	Susan	12/15

Agenda item:	Honors and Awards	Presenter:	Norm/Dave
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Discussion:

Many of our section members have gotten awards and/or associate fellow, how can we help more achieve recognition? David mentioned providing a sherpa service to run nominations, Norm mentioned providing letter writers since it can be hard to find people to write about you outside of your organization. The group discussed a sherpa team of Marty, David Spencer, Norm, and Mary Snitch, with possibly some of these running a brown bag webinar for the Section.

Norm and Dave mentioned that NCS used to do spring awards and that we should dust off the procedures and get that back up and running. We could reach out to membership for nominees, and those nominated would stay on the list for 3 years if eligible. A committee would evaluate nominations. The group decided that January or February would be a great time to start this

Agenda item:	Student Branches	Presenter:	Steve Brunetto
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Discussion:

Steve wants to have a couple of plans for interacting with the student branches this year. He knows the status of most of them, for instance UVA has had elections, has a board and faculty advisor, but hasn't been in touch. One idea is to make a speakers list and facilitate meetings between those folks and the student groups. Some mentioned that a lot of students don't join national and this would be a way to connect them more. The group discussed making a mailing list of student members so that we would have a way to communicate to all of them.

Agenda item:	Open Floor	Presenter:	All
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Discussion:

1. Dave wants to set up a series of committees:
 - a. STEM / K-12
 - b. Student Branches
 - c. Young Professionals
 - d. Diversity & Inclusion
 - e. Honors & Awards
 - f. Professional Development (maybe)
2. How can we do mid-career outreach? Would be great to have a speaker series, it's been 8 years since NCS did one. Maybe we could start small and build it back up somehow. It's going to be hard and there's a lot of competition, so the discussion was to start by working with the student chapters, maybe just do a webinar. Some things should come back from precovid times, like meeting at NASA GSFC for speaker awards
3. Need to discuss Science fair in the January meeting
4. How would a D&I committee work? There are some UMD people working these issues now. What's national doing? We could do a direct recruiting event, connecting recruiters with jobs. The D&I team will reach out to Lindsey at National and see what they're doing. David mentioned that Howard, TJ should be part of this effort.
5. SciTech – nothing at the NCS level
6. Future events – Space Ball at Nats Park, Space Force Day, AIAA Nats game? AIAA Caps game? All events should come out of a strategic vision for what we want to do as a section

Agenda item: **Planning of January meeting**

Presenter: Michael

Discussion:

We need to meet before SciTech, hopefully week of January 9.

Action items	Person responsible	Deadline
✓ Send out notes and meeting poll	Michael Barton	1/5
✓ Look for the AIAA READ committee online and send any info learned about chapter structure/committee scopes to Group	Steve	Next meeting
✓ Make committee chair nominations	Steve and Dave	1/15
✓ Figure out to get mass mail working	Michael	1/15

Meeting closed at 8:42pm