**Agenda: 16 August 2019**

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| **Officer Titles** | **Current Officers** | **Attendance** |
| Chairman | Michelle Itzel |  |
| Vice-Chairman | Vacant |  |
| Treasurer | Kevin Smith |  |
| Secretary | Vacant – M. Itzel (acting) |  |
| Programs | Vacant |  |
| Honors & Awards | Vacant |  |
| Education | Christine McLaughlin |  |
| K-12 Outreach | Tom Stevens |  |
| RAC VI Representative | Vacant – M. Itzel (acting) |  |
| Career & Workforce Development | Vacant |  |
| Young Professionals | Cheyenne Jones |  |
| Membership | Vacant |  |
| Technical Committee | Vacant |  |
| Public Policy | Vacant |  |
| Newsletter Editor | Vacant |  |
| Webmaster | Vacant |  |

**Member Attendance:**

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**Officer Status:**

**Chair Status:** Michelle Itzel

* + Hails & Farewells:
    - Farewell to Rick Yuan, thanks for all you did as the secretary. Best wishes in your new role.
    - Welcome to our new members and those interested in joining our group and our board.
  + Officer Elections: committed, motivated officers needed to fulfill various roles and get the chapter moving again.
  + Attending Regional Leadership Conference 2019, on 18-August in Indianapolis, IN.
  + 2019 Goals:
    1. Schedule 2-3 Distinguished Lecturers: to serve existing members, and attract new. Goal in progress.
    2. Schedule 1-2 Events with Cal Poly and UCSB: to serve existing members and attract new. Goal in progress.
    3. Hold 1+ Fund Raising Event: to up the balance in the checking account so as to avoid the monthly fee.

**Vice Chair Status:** VACANT

* Need full time vice chair to fulfill the duties of this position.

**Treasurer Status:** Kevin Smith

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| Checking Balance | $816.98 |
| Savings Balance | $5.01 |
| Expenditures | $0 |
| Total ending balance | $821.99 |

**Secretary Status:** VACANT – Michelle Itzel (acting)

* Rick Yuan, who served as the most recent secretary, has left VAFB in July. We thank you for your contributions to the chapter and wish you well!!
* Need a secretary to fulfill the duties of this role.

**Programs Status:** Abby Bierschbach (acting) – Need Full Time Officer

* Need a full time officer for programs, as this is the main way we attract new members as well as serve our existing members.
* Distinguished Lecturer (DL) Series (E. Springer)

Was told to hold off on scheduling a DL until October 2019, due to funding limitations. Top 3 potentials below:

1. **Todd Barber:**  Mars Exploration Rovers: The Excellent Adventures of Spirit and Opportunity.
   * Perhaps we could have him tailor a portion to include InSight since it launched here?
2. **Gene Fleeman:**  Soda Straw Rocket Science Design, Build and Fly Competition.
   * Pertains to STEM and also will pertain to the Cal Poly Chapter as they have to do design competitions
3. **Greg Metholic:** Advanced Space Propulsion Concepts for Interstellar travel.
   * Aerospace employee which will get some of ours to it plus with the plan to go to Mars, this becomes relevant.

* Trips to STEM centric museum ideas:
  1. Northrop Grumman presents James Webb Telescope (A. Touchette)
  2. VAFB Tour w/ Cal Poly on 27-Sep (C. Jones)
  3. JPL trip (POC)
  4. Raytheon tour (Jeff Paschell)
  5. SpaceX Factory Tour (POC)

**Honors & Awards Status:** VACANT

* Need an officer to fulfill this duty

**Education Status:** Christine McLaughlin

* Salute to Youth: Full STEAM Ahead was held on 9-August 1100 – 1500
* Fall programs to begin for both adults and kids.

**K-12 Outreach:** Tom Stevens

* See Attachment

**RAC VI Rep Status:** VACANT – Michelle Itzel (acting)

* Regional Leadership Conference is 18-August.

**Career & Workforce Development Status:** VACANT

* Need an officer to fulfill this duty
* Invited AFCEA chair and regional director to VAFB to help with this role.

**Young Professionals Status:** Cheyenne Jones

* Cal Poly: VAFB tour for 27-Sep is in-work.
* UCSB: Contacted - POC has not yet replied.

**Membership Status:** VACANT

* Need an officer to fulfill this duty
  + - Blake Bedecs is interested in this position.

**Technical Committee Status:** VACANT

* Need an officer to fulfill this duty
* Is this committee needed with such a small group?

**Public Policy Status:** VACANT

* Need an officer to fulfill this duty. Martinez or Menino?
* Congressional Visits Day is March 2020.
  + Potential Topics: California Spaceport of the Future

**Newsletter Editor Status:** VACANT

* Need an officer to fulfill this duty
* Could this duty be combined with Webmaster?

**Webmaster Status:** VACANT

* Need an officer to fulfill this duty
* Steve Boelhouwer is interested in this position.
* Could this duty be combined with Newsletter Editor?
* AIAA Vandenberg Webpage: [www.Engage.aiaa.org/vandenberg](http://www.Engage.aiaa.org/vandenberg)

Please create your account and log-in to stay up to date with our section happenings.

**Notes:**

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